



THE LONDON BOROUGH
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DATE: 15 January 2024

To: Members of the
**PUBLIC PROTECTION AND ENFORCEMENT POLICY DEVELOPMENT &
SCRUTINY COMMITTEE**

Councillor David Cartwright QFSM (Chairman)
Councillor Kim Botting FRSA (Vice-Chairman)
Councillors Kathy Bance MBE, Josh Coldspring-White, Sophie Dunbar, Josh King,
Alexa Michael, Harry Stranger, Thomas Turrell and Sam Webber

Non-Voting Co-opted Members –

Sharon Baldwin, Chairman - Safer Neighbourhood Board
Hannah Dumbrell, BYC Chair
Nathan Ward, BYC

A meeting of the Public Protection and Enforcement Policy Development & Scrutiny
Committee will be held at Bromley Civic Centre, Stockwell Close, Bromley, BR1 3UH
on **WEDNESDAY 24 JANUARY 2024 AT 7.00 PM**

TASNIM SHAWKAT
Director of Corporate Services & Governance

*Copies of the documents referred to below can be obtained from
<http://cds.bromley.gov.uk/>*

PART 1 AGENDA

Note for Members: Members are reminded that Officer contact details are shown on each report and Members are welcome to raise questions in advance of the meeting.

STANDARD ITEMS

- 1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 2 DECLARATIONS OF INTEREST**
- 3 MINUTES OF THE PUBLIC PROTECTION AND ENFORCEMENT, POLICY DEVELOPMENT AND SCRUTINY COMMITTEE HELD ON 14 NOVEMBER 2023
(Pages 1 - 10)**
- 4 QUESTIONS FOR THE CHAIRMAN OF THE PUBLIC PROTECTION AND ENFORCEMENT PDS COMMITTEE**

In accordance with the Council's Constitution, questions that are not specific to reports

on the agenda must have been received in writing 10 working days before the date of the meeting. Questions that are not specific to the agenda should have been received by the Democratic Services Team **by 5pm on 10th January 2024**.

Questions specifically seeking clarification of reports on the agenda should be received within two working days of the normal publication date of the agenda. Please ensure that any questions are received by the Democratic Services Team **by 5pm on Thursday 18th January 2024**.

Members of the public can ask one question each. **Please clarify if you want to ask your question at the meeting or require a written response.**

5 QUESTIONS FOR THE PUBLIC PROTECTION AND ENFORCEMENT PORTFOLIO HOLDER

6 MATTERS ARISING (Pages 11 - 14)

HOLDING THE PORTFOLIO HOLDER TO ACCOUNT

7 PORTFOLIO HOLDER UPDATE

A Performance Monitoring overview of the Portfolio is provided to each meeting of the Committee, along with any relevant updates that the Portfolio Holder may deem appropriate.

8 PP&E PERFORMANCE OVERVIEW-MAIN REPORT (Pages 15 - 20)

a PPE PERFORMANCE OVERVIEW DATA SHEET INFORMATION BRIEFING

This item has been published as an Information Briefing.

The web link is:

[Agenda for Information Briefings on Wednesday 24 January 2024, 7.00 pm \(bromley.gov.uk\)](https://www.bromley.gov.uk/agenda-for-information-briefings-on-wednesday-24-january-2024-7-00-pm)

9 PRE-DECISION SCRUTINY OF PORTFOLIO HOLDER REPORTS

Portfolio Holder decisions for pre-decision scrutiny.

POLICY DEVELOPMENT AND OTHER ITEMS

10 PUBLIC PROTECTION AND ENFORCEMENT PORTFOLIO DRAFT BUDGET 2024/25 (Pages 21 - 34)

11 SAFER BROMLEY PARTNERSHIP (SBP) MEMBER UPDATE AND SBP STRATEGY 2024-- 2027 (Pages 35 - 78)

12 UPDATE ON THE CURRENT OUT OF HOURS NOISE SERVICE PROVISION
(Pages 79 - 88)

13 PP&E CONTRACTS REGISTER (Pages 89 - 96)

a INFORMATION ITEM: CONTRACTS DATABASE DATA

This item has been published as an Information Briefing.

The web link to the Briefing is:

[Agenda for Information Briefings on Wednesday 24 January 2024, 7.00 pm
\(bromley.gov.uk\)](https://www.bromley.gov.uk/agenda-for-information-briefings-on-wednesday-24-january-2024-7-00-pm)

14 PUBLIC PROTECTION AND ENFORCEMENT RISK REGISTER (Pages 97 - 104)

15 WORK PROGRAMME (Pages 105 - 110)

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PUBLIC PROTECTION AND ENFORCEMENT POLICY DEVELOPMENT & SCRUTINY COMMITTEE

Minutes of the meeting held at 7.00 pm on 14 November 2023

Present:

Councillor Kim Botting FRSA (Vice-Chair, in the Chair)
Councillors Kathy Bance MBE, Sophie Dunbar, Josh King,
Alexa Michael, Keith Onslow, Harry Stranger and
Thomas Turrell

Sharon Baldwin, Hannah Dumbrell and Nathan Ward

Also Present:

Chris Line, Emily Wren and Councillor Angela Page
(Change, Grow, Live)

Councillor Angela Page (Portfolio Holder)

STANDARD ITEMS

1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

Apologies were received from Councillor David Cartwright and Councillor Keith Onslow attended as substitute.

Apologies were received from Councillor Sam Webber.

It was noted that Ermond Berisha from Bromley Youth Council was standing down from Bromley Youth Council and he was replaced on the night by Nathan Ward.

The Chairman expressed her gratitude for all of the hard work that had been undertaken for the Council by the late Councillor Andrew Lee. She said that the PPE PDS Committee had been Councillor Lee's favourite committee. The Committee observed a minute's silence as a mark of respect.

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 MINUTES OF THE PUBLIC PROTECTION AND ENFORCEMENT PDS COMMITTEE HELD ON 12th SEPTEMBER 2023

The Committee considered the minutes of the meeting of the Public Protection and Enforcement PDS Committee held on 12th September 2023.

RESOLVED that the minutes of the meeting held on 12th September 2023 be agreed and signed as a correct record.

4 QUESTIONS FOR THE CHAIRMAN OF THE PUBLIC PROTECTION AND ENFORCEMENT POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

No questions were received.

5 QUESTIONS FOR THE PUBLIC PROTECTION AND ENFORCEMENT PORTFOLIO HOLDER

No questions had been received for the Portfolio Holder.

6 UPDATE FROM CHANGE, GROW, LIVE

Emily Wren, the Service Manager for Change, Grow, Live (CGL) attended to provide an update to the Committee. She explained the vision, mission, and values of the organisation and that CGL had been operating in the Borough for 12 years. CGL aimed to provide a holistic solution for individuals, based on their consent and on their personal aims and objectives. CGL was an opiate substitute prescribing service and also provided a needle exchange provision service. Additionally, they ran alcohol community based services and supported people of all ages. The Service aimed to provide same day appointments if possible, otherwise, by telephone the following day.

The Service Manager explained the signs to look out for which could indicate an opiate overdose. She said that before the administration of any medication, the first thing to do would be to check for any airway obstructions and dial 999, and then to administer Naloxone. She explained how Naloxone should be administered. Two needles and instructions were provided with each kit. There would be no adverse effects on the individual if the drug was administered in error. The Service Manager then explained how to use the nasal spray version, which was Nyxoid. This was a nasal spray that was administered directly into someone's nostril. These drugs displaced the opiates from the receptors in the brain for a period of 20 minutes, which would hopefully be enough time for an ambulance to arrive and for a person's life to be saved.

A Member enquired as to what methods were used to promote/advertise the services of Change, Grow, Live, as it was obviously a very valuable service, but the Member said that she not aware of the name change. The Service Manager responded and said that the re-branding of the Service to Change, Grow, Live (from Bromley Drug and Alcohol Service) had occurred about a year ago. CGL promoted their services at GP practices, community centres, public houses, social media, hospitals and various events such as appearing at tonight's committee meeting.

The Chairman thanked the Service Manager for her presentation.

RESOLVED that the presentation from CGL be noted..

7 LONDON FIRE BRIGADE--ANNUAL UPDATE--NEW FIRE SAFETY PLAN

The Bromley Fire Commander, (Chris Line) attended to provide an update from the London Fire Brigade.

The LFB Community Risk Management Plan had been launched on 1st January 2023. This was a statutory requirement and set out priorities for the whole of London. The Fire Commander had developed a Bromley Borough Risk Management Plan that focussed on the risks and needs of the Bromley Borough. The London Wide Plan was geared more for Central London.

The Fire Commander stated that the LFB were providing services or strategies in six key areas which were:

- Prevention
- Protection
- Response
- Engagement
- Preparedness
- Recovery

The Prevention Strategy would modernise the service, and give ease of access to online services to a wide audience. If a vulnerable person was notified to the Fire Service by partner agencies, then that individual would receive a visit from the Service within four hours. The next tier of individuals who were designated as being at relatively elevated risk, would be visited within seven days. Advice would be provided and fire alarms installed. It was anticipated that medium risk residents would use online tools. LFB provided various engagement services such as 'Driven by Consequences', where the dangers posed by drink driving, speeding and environmental factors would be highlighted. The LFB Borough Commander highlighted the work that was being undertaken with both the Bromley Mentoring Scheme and with the Fire Cadets. A Member stated that 'Driven by Consequences' should be rolled out to as many schools in the Borough as possible.

The Protection Strategy was prioritised by levels of risk, by directing resources to the highest risk premises—it aimed to:

- Improve information and support for premises owners
- Improve accessibility of information with digital and virtual tools
- Advise on planning and building regulations consultations
- Influence industry standards
- Develop LFB's role in environmental protection.

It was noted that LFB had a statutory duty to support the new fire safety legislation. The Committee was informed that there was now a new high rise building data portal, where landlords who were responsible for high rise buildings were required to provide any information regarding fire safety defects on the portal. LFB would endeavour as far as possible to lobby to improve industry standards in this regard.

In terms of response times, the Committee was briefed that the first response time was 6 minutes, followed by a second fire engine within 8 minutes. A consultation was taking place regarding the attendance response to automatic fire alarms, which in many cases was not an effective use of LFB's time and resources. The Fire Commander said that the Fire Service was keen to improve community engagement whenever possible. To this end, LFB would attend various community events and open days and welcomed feedback from the public, as well as endeavouring to provide reassurance to communities.

With respect to Prepare and Recovery Strategies, there was a need to prepare for flooding and very hot weather, with its associated likelihood of increased fire risk. It was the desire of the Fire Service that they did what they could to support families and communities who had suffered loss after either flooding or fire.

The Fire Commander said that he was keen that the Service would do the right things and that it needed to be accountable. He explained that there were various means by which the Fire Service could be held accountable for its activities and targets, including attending meetings like the Policy, Development and Scrutiny Committee, where the Fire Service could be scrutinised. There was also the Safer Bromley Partnership. He briefed the Committee that the London Fire Brigade Service's corporate KPI's were published on the central LFB data store. This was part of the London Safety Plan. The Fire Commander said that community feedback was welcomed.

There was a discussion concerning whether or not sprinkler systems were compulsory in high rise blocks and in schools.

(Post Meeting Note):

Sprinklers in Blocks of Flats:

Currently, there is no requirement for existing buildings (that is, those built before 2007) to fit sprinklers.

In May 2020, the Department for Levelling Up, Housing & Communities published amendments to the Statutory Guidance in Approved Document B (fire safety) volume 1, to state that sprinkler systems should be fitted throughout blocks of flats with a top storey more than 11m above ground level. In the majority of cases, therefore, sprinkler protection will be necessary in any newly formed accommodation that falls above the new 11m trigger height.

There was an enquiry about the all-terrain vehicle, and if there was a backup vehicle when it was being maintained or repaired. The Fire Commander responded that this was not the only piece of equipment that the fire brigade could use in difficult terrain. They had other equipment that they could use and had the benefit of 'mutual aid' if required. It was noted that LFB were also trialling lightweight protective equipment. The Portfolio Holder thanked the Fire Commander for his input and support in the Bromley Mentoring Programme. Members looked forward to a further update from LFB in 2024.

RESOLVED that the LFB update be noted.

HOLDING THE PORTFOLIO HOLDER TO ACCOUNT

8 PORTFOLIO HOLDER UPDATE

The Portfolio Holder for Public Protection and Enforcement, Councillor Angela Page, provided a verbal update to the Committee.

She said that in September she had attended a community scam event that had been held in Bromley High Street in conjunction with Council officers and Barclays Bank; this was generally regarded as a very successful event. Also in September, she had chaired a meeting of the Bromley Mentoring Network where it was good to meet with Mentors. The Portfolio Holder had taken up the opportunity for a 'police ride along' which she highly recommended to other Members. The Portfolio Holder had attended the Safer Neighbourhood Crime Summit which was also a very successful and well attended event.

The Portfolio Holder noted the sterling work undertaken by the Council's CCTV Room operators. This work had been acknowledged by the police who had awarded a certificate of excellence to one of the operators for his work in going above and beyond duty in helping to prevent and resolve crime.

A Member raised the issue of the new speed gun, and hoped that it would be put to beneficial effect. The Portfolio Holder assured the Member that Superintendent Baldock was rolling out training, and would ensure that the speed gun was used on a regular basis. Hate Crime was mentioned and it was clarified that this was the remit of the Safer Bromley Partnership Board.

RESOLVED that the update from the Portfolio Holder for Public Protection and Enforcement be noted.

a BUDGET MONITORING 2023/24

FSD23069

Members noted that in essence there was no change from the previous report and that the budget was balanced.

RESOLVED that the Budget Monitoring Report be noted and that the Portfolio Holder be recommended to endorse the 2023/24 revenue

budget monitoring position for the Public Protection and Enforcement Services Portfolio.

b PUBLIC PROTECTION PERFORMANCE OVERVIEW REPORT

ES20311

The report was provided to present the committee with the PP&E Performance Overview indicators pertaining to the Portfolio Plan for 2023/24. The Committee noted the key performance indicators.

RESOLVED that the Committee note the report and that the Portfolio Holder be recommended to endorse the outcomes, aims and performance measures set out in the draft 2023/24 Public Protection and Enforcement Portfolio Plan.

10 INFORMATION ITEM: PUBLIC PROTECTION PERFORMANCE OVERVIEW APPENDIX

The data pertaining to the Public Protection and Enforcement performance overview indicators had been published as an information briefing. No questions regarding the indicators were raised on the night.

RESOLVED that the Public Protection and Enforcement Performance Overview Information Briefing be noted.

11 SAFER BROMLEY PARTNERSHIP - MEMBER UPDATE

A Member enquired about the acquisition of the speed gun, and asked what training was being provided to police officers. It was noted that this would require an update from Superintendent Luke Baldock.

A Member enquired as to why the robbery of school children was higher in Bromley than in neighbouring boroughs such as Croydon. The Assistant Director responded that there was probably a variety of reasons, one of them could be that Bromley was an affluent borough, but more information would be required from Superintendent Baldock. It was noted that a task and finish group would be set up in January to deal with shoplifting and it was asked if there would be representatives from retailers on the task and finish group and the response to this was affirmative. A Member asked what the aims would be in terms of dealing with shoplifters who were prolific drug users. Would there be some form of referral service set up? She expressed the view that it would be of little use fining them, as they would just go out and steal more to pay the fines. The Assistant Director suggested that the matters raised (requiring a police response) should be noted and dealt with as matters arising to be addressed at the next meeting.

Details of bladed articles placed in the knife amnesty bins were noted.

A Member commented on robberies and said that more detail was required and that it would be useful to have details that were ward specific. Similarly, with respect to violent incidents, it was requested that more detail was required, as to where these incidents were occurring.

The matter of low level hate crime as a police priority was raised by a Member. It was acknowledged that hate crime including Anti-Semitism and Islamophobia were serious issues. Concern was expressed by a Member, however, that low level hate crime where people were effectively being easily offended by things other people said, was being over emphasised and should not take up a significant allocation of police resource. The Members felt that some of this police activity could be redirected towards issues such as the rise in shoplifting. He felt that a statement from the police regarding this would be helpful. The Assistant Director, in response, explained that officers were working and reviewing a new draft Safer Bromley Partnership Strategy. The existing Strategy would end in March 2024. The Safer Bromley Partnership had to decide what the priorities would be for the Borough over the next three to four years. An update regarding this would be provided to the Committee for scrutiny in January 2024. The Portfolio Holder pointed out that as well as priorities being determined by the Safer Bromley Partnership, there were certain priorities that were dictated by MOPAC (Mayor's Office for Policing and Crime). So in a sense there was a double setting of priorities.

RESOLVED that the Committee note the Safer Bromley Partnership update report.

12 HOUSES OF MULTIPLE OCCUPATION (HMO) ADDITIONAL LICENSING AND PRIVATE SECTOR LICENSING ASSESSMENT – MEMBER UPDATE

ES20331

The purpose of the report was to update the Committee on the findings of the open source data assessment, to determine whether the current policies and processes with regard to houses in multiple occupation (HMOs) were adequate to ensure that private rented sector tenants and the wider Bromley community were sufficiently protected.

It was noted that the mandatory housing licencing scheme for HMOs was already operative. It was further noted that following a comprehensive review, it was found that Bromley did not meet the statutory test for the introduction of additional HMO licencing or private rented sector selective licencing schemes. Reference was made to a table in section 4.5 of the report showing the breakdown of reports and complaints made by the public regarding HMOs. It was confirmed that this related to all HMOs and not just to those requiring a mandatory licence.

The report noted that between April 2022 and March 2023, the Public Protection Division had received 111 complaints about privately rented properties. A Member asked if this relatively low number was because of the

blanket Article 4 Direction that had been adopted by the Council. The Head of Environmental Health and Licensing responded that there were a number of tools that the Council could use with respect to HMOs (as outlined in the report) and so it was not appropriate to link the low number of complaints directly to the Article 4 Directive.

A Member asked why there were 350 homes in the Borough that were empty and not paying Council Tax and what could be done about this. The Head of Environmental Health and Licensing answered that it was likely that some were going through Probate and some would be overseas investment properties. It was suggested that the question be referred to Housing Services for a response.

RESOLVED that Members note that Bromley did not meet the statutory test for the introduction of additional HMO Licensing or Private Rented Sector Selective Licensing schemes.

13 FLY TIPPING ACTION PLAN UPDATE

ES20317

The report was presented to the Committee to update them concerning actions that had been undertaken by Neighbourhood Management since the last annual Fly Tipping Action Plan Update. The Committee was informed that a trial had recently taken place at Bromley Magistrates Court. The defendant was found guilty, fined and his vehicle sold at auction. The vehicle sold for £3.5k at auction, and this money would be credited to the Council in due course. Members discussed the proposed levels of fines for different fly-tipping offences.

RESOLVED that the Committee note the report and that the Portfolio Holder be recommended to agree the updated fixed penalty amounts.

14 PUBLIC PROTECTION AND ENFORCEMENT CONTRACTS REGISTER REPORT

ES20310

Members noted the report regarding the PP&E Contracts Register. The report presented an extract from the September 2023 Contracts Register. This was based on data as at 30th August 2023 and which had been presented to the ER&C Committee on 18th September 2023.

RESOLVED that the PP&E Contracts Register Report be noted.

a INFORMATION ITEM: PART 1 CONTRACTS DATABASE UPDATE

The data extract pertaining to the PP&E Contracts Register had been presented as a link to an information briefing.

RESOLVED that the Contracts Database Information Briefing (Part 1) be noted.

15 PUBLIC PROTECTION AND ENFORCEMENT RISK REGISTER

ES20313

The report was presented so that the Public Protection and Enforcement PDS Committee could scrutinise the Public Protection and Enforcement Risk Register. There were no significant changes to the Risk Register since the report was presented previously. However, it was noted that the risk with respect to food safety inspections had improved, and so had been re-rated from Red to Amber.

RESOLVED that the Public Protection and Enforcement Risk Register be noted.

16 WORK PROGRAMME

CSD23141

The Committee was presented with the Work Programme for their information and in order to provide the Committee with the opportunity to make any suggestions for modifications to the Work Programme as may be considered appropriate.

RESOLVED that the Work Programme be noted.

17 PART 2 (Confidential) Agenda

The Chairman moved that the press and public be excluded during the consideration of the items of business listed below, as it was likely in view of the nature of the business to be transacted, or the nature of the proceedings, that if members of the press and public were present, there would be a disclosure to them of exempt information.

18 PART 2 CONTRACTS DATABASE EXTRACT

The Part 2 (confidential) database extract had been emailed to committee members directly prior to the meeting.

RESOLVED that the Part 2 Contracts Database Extract be noted.

The Meeting ended at 8.54 pm

Chairman

Agenda Item 6

Report No.
CSD 24011

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Public Protection and Enforcement PDS Committee

Date: 24th January 2024

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **MATTERS ARISING**

Contact Officer: Steve Wood, Democratic Services Officer
Tel: 020 8313 4316 E-mail: stephen.wood@bromley.gov.uk

Chief Officer: Tasnim Shawkat, Director of Corporate Services and Governance

Ward: N/A

1. Reason for report

1.1 **Appendix A** updates Members on matters arising from previous meetings.

2. RECOMMENDATION

2.1 The Committee is asked to review progress on matters arising from previous meetings.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous Matters Arising reports and Minutes of meetings.

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Safe Bromley
-

Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £366k
 5. Source of funding: Revenue Budget
-

Staff

1. Number of staff : 6 FTE
 2. If from existing staff resources, number of staff hours: Completion of "Matters Arising" Reports for PP&S PDS meetings can take up to a few hours per meeting.
-

Legal

1. Legal Requirement: None
 2. Call-in: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for Members of the Public Protection and Safety PDS Committee.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

<u>Minute Number/Title</u>	<u>Matters Arising</u>	<u>Update</u>
<p>Min 11</p> <p>SBP Member Update</p> <p>14/11/23</p>	<p>What training was being provided to police officers with respect to using the Speed Gun?</p> <p>A Member enquired as to why the robbery of school children was higher in Bromley than in neighbouring boroughs such as Croydon?.</p> <p>What was the plan for dealing with repeat offenders regarding shoplifting?</p>	<p>Twenty courses have been secured in use of the speed gun. This will mean around half of all Dedicated Ward Officers will be able to use the gun and administer fines. The police are in the process of procuring more courses and looking to ensure as many as possible are trained. The courses are underway and around a dozen have already been delivered.</p> <p>In relation to this question, the number of robberies itself is not higher, but there is an increased prevalence of Bromley school children being targeted by those who live outside the Borough. The exact reasons are not yet understood, but it could be seen by some that Bromley schoolchildren are somehow a “softer target” due to the perceived affluence of the area. This is not a firm conclusion, but a hypothesis looking at the data. The police are addressing this by getting increased crime prevention advice into schools and Superintendent Luke Baldock and the wider Bromley Team will be meeting the Association of Headteachers in February.</p> <p>The police have recently held the first Bromley Retail Crime Working Group, with stakeholders from across all partners and business. We have agreed a programme to target prolific offenders with Criminal Behaviour Orders, based on best practice identified in other Forces. This should add significant ability to target recidivist offenders with meaningful enforcement. The first steps are now in place and the police expect to roll this workstream out in the coming months.</p>
<p>Min 12</p> <p>HMO Update</p> <p>14/11/23</p>	<p>A Member asked why there were 350 homes in the Borough that were empty and not paying Council Tax and what could be done about this. The Head of Environmental Health and Licensing answered that it was likely that some were going through Probate and some would be overseas investment properties. It was suggested that the question be referred to Housing Services for a response.</p>	<p>The Housing Department has advised that just because a house is not occupied does not mean that Council Tax, and in many cases the EHP (Enhanced Housing Premium) is not being levied. In 68% of cases, EHP is being levied, and in other cases recovery procedures are in progress.</p>

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Report No.
ES20351

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: PUBLIC PROTECTION AND ENFORCEMENT POLICY
DEVELOPMENT AND SCRUTINY COMMITTEE

Date: Wednesday 24th January 2024

Decision Type: Urgent Non-Urgent Executive Non-Executive Key Non-Key

Title: PP&E PERFORMANCE OVERVIEW

Contact Officer: Lucy West, Head of Performance Management & Business Support
Tel: 020 8461 7726 E-mail: Lucy.West@bromley.gov.uk

Chief Officer: Director of Environment and Public Protection

Ward: (All Wards);

1. Reason for decision/report and options

This report presents the PP&E Performance Overview indicators pertaining to the Public Protection and Enforcement Portfolio Plan for 2023/24 for scrutiny by PDS Members and subsequent endorsement by the Public Protection and Enforcement Portfolio Holder. The report includes data from April 2023 to September 2023.

2. **RECOMMENDATION(S)**

2.1 **That PDS Committee reviews and comments on the key performance indicators pertaining to the Public Protection and Enforcement Portfolio Plan.**

2.2 **That the Public Protection and Enforcement Portfolio Holder:**

Endorse the outcomes, aims and performance measures set out in the draft 2023/24 Public Protection and Enforcement Portfolio Plan, taking into account the budget and views of the Committee.

Impact on Vulnerable Adults and Children

1. Summary of Impact: Public Protection and Enforcement services are used by all residents, including vulnerable adults and children. Where vulnerable adults or children may potentially be affected by a proposal or contract, the issues would be covered in that particular report, plan or contract rather than this strategic document.
-

Transformation Policy

1. Policy Status: Existing Policy
 2. Making Bromley Even Better Priority (*delete as appropriate*):
 - (1) For children and young people to grow up, thrive and have the best life chances in families who flourish and are happy to call Bromley home.
 - (2) For adults and older people to enjoy fulfilled and successful lives in Bromley, ageing well, retaining independence and making choices.
 - (3) For people to make their homes in Bromley and for business, enterprise and the third sector to prosper.
 - (4) For residents to live responsibly and prosper in a safe, clean and green environment great for today and a sustainable future.
 - (5) To manage our resources well, providing value for money, and efficient and effective services for Bromley's residents.
-

Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Public Protection & Enforcement Portfolio
 4. Total current budget for this head: £4.2m
 5. Source of funding: Existing controllable revenue budget
-

Personnel

1. Number of staff (*current and additional*): 47.3 FTE
 2. If from existing staff resources, number of staff hours: Not Applicable
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Not Applicable:
-

Procurement

1. Summary of Procurement Implications: Detail of the service contracts to which this portfolio plan relates are maintained on the Council's Contracts Database, summaries of which are reported to this Committee as part of the Contract Register on a bi-annual cycle. Contractor Performance is scrutinised on a regular basis and contracts are procured in line with all applicable legislation and the Council's Contract Procedure Rules.
-

Property

1. Summary of Property Implications: Not Applicable
-

Carbon Reduction and Social Value

1. Summary of Carbon Reduction/Sustainability Implications: Not Applicable
-

Impact on the Local Economy

1. Summary of Local Economy Implications: Not Applicable
-

Impact on Health and Wellbeing

1. Summary of Health and Wellbeing Implications: Not Applicable
-

Customer Impact

1. Estimated number of users or customers (*current and projected*): Not Applicable
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

The performance overview presented below provides the following key indicators which have Red Performance and the management commentary on exception where indicators are performing below expectation. This report acts as a 'health check' on the PP&E Portfolio Plan indicators.

3.1 Priority 1: We will keep Bromley safe.

There are no Priority 1 PP&E Portfolio Plan indicators performing at AMBER or RED performance status expectation.

3.2 Priority 2: We will protect consumers.

There are no Priority 2 PP&E Portfolio Plan indicators performing at AMBER or RED performance status expectation.

3.3 Priority 3: We will support and regulate businesses.

There are Priority PP&E Portfolio Plan indicators performing at AMBER or RED performance status which is below expectation.

Indicator	Target	RAG Status	Commentary
Due inspections of high-risk food businesses undertaken (% Annual Target) (Risk A and B food premises)	95%	AMBER	Risk A: Since 1st of April 2023 x3 businesses have received a category A rating, bringing the number of Category A rated businesses due for the inspection to 5 in the 2023-24 inspection period. Of the 5 businesses 3 have been inspected to date and have been rated Category C, B and D respectively as standards in these food businesses have improved. The remaining 2 Category A inspections are diarised and will be completed by end of March 24 Risk B: The team is making good progress 77% of the 92 Category B businesses due this year completed to date. The remaining 21 Category B inspections are diarised and will be completed by end of March 24. It is anticipated 100% of the due food hygiene inspections in Categories A & B will be completed by March 2024 in accordance with the Food Law Code of Practice (FLCoP).
Inspection of UNRATED (UR) Food Businesses (FB) Childminder	95%	AMBER	The team has made good progress and has completed the 120 unrated food businesses that were due for inspection at the beginning of the year. Unrated new businesses

(CM) Low Risk Home caterers (LRHC) (% completed) (Number of inspections or closures if no longer trading) (% Annual Target)			continue to be inspected as they apply for food premises registration. Regarding the 334 unrated home-based childminders (UR CM) and 75 low risk home caterers (LRHC), a food safety contractor will be engaged to complete these outstanding inspections with the proposed contract being put out to Tender. The Tender has now closed and will be evaluated and awarded early in the New Year.
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3.4 Priority 4: We will protect and improve the environment through custodianship and effective and responsible enforcement.

There are no Priority 4 PP&E Portfolio Plan indicators performing at AMBER or RED performance status expectation.

3.5 Priority 5: We will provide value for money.

Not applicable. Priority 5 does not have measurable key performance indicators in the PP&E Portfolio Plan.

4. IMPACT ON VULNERABLE ADULTS AND CHILDREN

Public Protection and Enforcement services are used by all residents, including vulnerable adults and children. Where vulnerable adults or children may potentially be affected by a proposal or contract, the issues would be covered in that particular report, plan or contract rather than this strategic document.

5. TRANSFORMATION/POLICY IMPLICATIONS

5.1 The activities in this report reflect the Council's priorities and aims as set out in:

- [Public Protection and Enforcement \(bromley.gov.uk\)](http://bromley.gov.uk)
- [Making Bromley Even Better \(Corporate Strategy\)](#)
- Plans and Policies as specifically referenced within each priority area of the Portfolio Plan.

Non-Applicable Sections:	Financial, Personnel, Legal, Procurement
Background Documents: (Access via Contact Officer)	Public Protection and Enforcement Portfolio Plan 23/24

6. FINANCIAL IMPLICATIONS

There are no direct financial implications.

7. PERSONNEL IMPLICATIONS

There are no direct personnel implications.

8. LEGAL IMPLICATIONS

There are no direct legal implications.

9. PROCUREMENT IMPLICATIONS

9.1 Most of the Portfolio Plan's priorities are underpinned by contracts and where these have a Total Contract Value (TCV) greater than £200k, they are reported in the Corporate Contract Register. The procurement status of contracts with a TCV >£50k is also reported to the PDS Committee for detailed scrutiny.

9.2 PDS Committee also scrutinises 'Procurement Strategy' and 'Award of Contract' reports and monitors individual contracts and scrutinises the contractors themselves as appropriate.

10. PROPERTY IMPLICATIONS

There are no property implications.

11. CARBON REDUCTION/SOCIAL VALUE IMPLICATIONS

There are no direct carbon reduction/social value implications, but the plan does identify service areas where carbon reduction and social values are reviewed.

12. IMPACT ON THE LOCAL ECONOMY

There are no direct local economy implications.

13. IMPACT ON HEALTH AND WELLBEING

There are no direct health and wellbeing implications.

14. CUSTOMER IMPACT

There are no direct customer impacts.

15. WARD COUNCILLOR VIEWS

There are no direct Ward Councillor views.

Report No.
FSD24010

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: PUBLIC PROTECTION AND ENFORCEMENT SERVICES
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: Wednesday 24th January 2024

Decision Type: Non-Urgent Non-Executive Non-Key

Title: PUBLIC PROTECTION AND ENFORCEMENT PORTFOLIO
DRAFT BUDGET 2024/25

Contact Officer: Murad Khan, Head of Finance - ECS
e-mail: Murad.Khan@bromley.gov.uk

Chief Officer: Director of Finance
Director of Environment & Public Protection

Ward: All

1. Reason for report

- 1.1. The prime purpose of this report is to consider the Portfolio Holder's Draft 2024/25 Budget which incorporates future cost pressures, any planned mitigation measures and savings from transformation and other budget options which were reported to Executive on 17th January 2024.
 - 1.2. Members are requested to consider the initial draft budget being proposed and identify any further action that might be taken to reduce cost pressures facing the Council over the next four years.
 - 1.3. Executive are requesting that each PDS Committee consider the proposed initial draft budget savings and cost pressures for their Portfolio and the views of each PDS Committee be reported back to the next meeting of the Executive, prior to the Executive making recommendations to Council on 2024/25 Council Tax levels.
 - 1.4. There may be still some outstanding issues and areas of uncertainty remaining. Any further updates will be included in the 2024/25 Council Tax report to the next meeting of the Executive.
-

2. RECOMMENDATION(S)

2.1 The Public Protection & Enforcement services PDS Committee is requested to:

- i) Consider the update on the financial forecast for 2024/25 to 2027/28;**
- ii) Consider the initial draft 2024/25 budget as a basis for setting the 2024/25 budget; and**
- iii) Provide comments on the initial draft 2024/25 budget for the February meeting of the Council's Executive.**

Impact on Vulnerable Adults and Children

1. Summary of Impact: N/A
-

Corporate Policy

1. Policy Status: Existing Policy
 2. MBEB Priority: Managing Our Resources Well; A Safe, Clean and Green Environment and a Sustainable Future
-

Financial

1. Cost of proposal: Not Applicable
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Public Protection and Enforcement portfolio budgets
 4. Total current budget for this head: £4.2m (draft budget 2024/25)
 5. Source of funding: Draft revenue budget for 2024/25
-

Personnel

1. Number of staff (current and additional): Full details will be available with the Council's 2024/25 Financial Control Budget to be published in March 2024.
 2. If from existing staff resources, number of staff hours: Not Applicable
-

Legal

1. Legal Requirement: Statutory Requirement: The statutory duties relating to financial reporting are covered within the Local Government Act 1972; the Local Government Finance Act 1998; the Local Government Act 2000; the Local Government Act 2002 and the Accounts and Audit Regulations 2015.
 2. Call-in: Not Applicable
-

Procurement

1. Summary of Procurement Implications: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The 2024/25 budget reflects the financial impact of the Council's strategies, service plans etc. which impact on all of the Council's customers (including council taxpayers) and users of the services.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable
3. **COMMENTARY**

3.1. APPROACH TO BUDGETING, FINANCIAL CONTEXT AND ECONOMIC SITUATION WHICH CAN IMPACT ON PUBLIC FINANCES

- 3.1.1. The Draft 2024/25 Budget enables the Council to continue to deliver on its key priorities and the financial forecast enables medium term financial planning. Early decisions should be considered which impact on the medium-term financial plan within the context of meeting 'Making Bromley Even Better' priorities.
- 3.1.2. The Council continues to deliver key services and 'live within its means.' Forward financial planning and financial management is a key strength at Bromley. This report continues to forecast the financial prospects for the next four years and includes the outcome of the Provisional Local Government Finance Settlement 2024/25. It is important to note that some caution is required in considering any projections for 2025/26 to 2027/28 as this depends on the outcome of the Government's next Spending Review as well as the impact of the Fair Funding Review (likely to be from 2026/27, at the earliest).
- 3.1.3. A strong economy with growth increases revenues which supports the Government's ability to reduce public sector debt as the gap between finances raised and spend on public services is reduced. The slowing down of the global economy and many sources of uncertainty had previously resulted in a downgrading of the level of economic growth in the UK economy. It is important to consider the key national issues that could impact on public finances over the next four years. The Covid situation had a dramatic impact on public finances. Not since the second world war has a national emergency affected every business and household in the UK. The economic shock has had no comparisons for over 300 years. As part of the Office for Budget Responsibility report, published with the Autumn Statement, government overall debt rises from 84.9% of Gross Domestic Product (GDP) in 2022/23 and is expected to continue to increase and peak at 93.2% in 2026/27 and fall to 92.8% by 2028/29, maintaining a level not seen since the early 1960s. The next few years remain uncertain economically and fiscally. GDP is expected to be 0.6% in 2023/24 rising to 2% in 2026/27 and 1.9% in 2027/28. These economic factors could impact on the funding available for local government. The Provisional Local Government Finance Settlement 2024/25 provides a one-year settlement only which leaves considerable uncertainties over future years. The Institute for Fiscal Studies (IFS) forecast that the latest plans (Autumn Statement) provides real term cuts for unprotected budgets (mainly local government) of 3.4% for period 2024/25 to 2028/29 – additional funding of £20bn would be required to avoid cuts by 2028/29.
- 3.1.4. Local Government has borne the brunt of austerity and savings compared with other areas of Government expenditure from 2009/10 to 2019/20 (10 years) and had a 'rollover plus one-year financial settlement for 2020/21, 2021/22 and 2022/23. For 2023/24 and 2024/25 the Council has received a more generous settlement which includes additional funding for social care, including the repurpose of Adult Social Care Reform monies and the new Adult Social Care Grant. However, this needs to be considered in the context of the 'new normal' (post Covid), significant increases in inflation since 2022/23 and the considerable cost pressures across service areas facing local government. The risk of austerity measures for future years, from 2025/26, will be a consideration but this will depend on the need for a sustainable economic recovery. Therefore 'flat' real terms funding for councils may be the best-case scenario from 2025/26. The Government will need to address the impact of the public finances from the Covid situation. Even if funding levels are maintained, the ongoing demographic and other costs pressures are unlikely to be matched by corresponding increases in government funding.
- 3.1.5. The Budget Strategy has to be set within the context of ongoing cost and demographic pressures not being matched by Government or other external funding with potential Government funding reductions in the medium and longer term. There is an on-going need to transform the size and shape of the organisation to secure priority outcomes within the

resources available. There is also a need to build in flexibility in identifying options to bridge the medium-term budget gap as the gap could increase further.

- 3.1.6. Bromley has the second lowest settlement funding per head of population in 2024/25 for the whole of London, giving us £123 per head of population compared with the average in London of £330 – the highest is £556. Despite this, Bromley has retained the fourth lowest council tax in outer London (other low grant funded authorities tend to have higher council tax levels). Using 2024/25 funding information, if Bromley's received the average grant funding for London, its annual income would increase by £53.7m. If the council tax were the average of the four other low grant funded boroughs, our income would increase by £31.9m. The lower council tax level has been achieved by having a below average cost per head of population in outer London. The Council continues to express concerns with the current and previous governments about the fairness of the funding system and to lobby for a fairer deal for our residents. Despite being a low-cost authority, Bromley has achieved general savings of over £130m since 2011/12 but it becomes more challenging to achieve further savings with a low-cost base.

3.2. SUMMARY OF FINANCIAL FORECAST

- 3.2.1. Details of the financial forecast are provided in the Draft 2024/25 Budget and Update on the Council's Financial Strategy 2025/26 to 2027/28 report to the Executive on 17th January 2024.
- 3.2.2. Even though the draft budget would be broadly balanced next year, the future year's budget gap is projected to increase to £38.7m per annum by 2027/28. Without any action to address the budget gap in future years additional reserves will need to be used with the risk of the budget gap increasing in future years and becoming unsustainable.
- 3.2.3. In the financial forecast, after allowing for inflation, council tax income and other changes there is an unfunded budget gap from 2025/26 partly due to net service growth/cost pressures. This highlights the importance of scrutinising growth and recognition that corresponding savings will need to be found to achieve a statutory balanced budget. It is timely as we all have to consider what level of growth the Council can afford and the need for significant mitigation or alternative transformation options.

3.3. CHANGES SINCE THE 2023/24 BUDGET THAT IMPACT ON THE DRAFT 2024/25 BUDGET AND FINANCIAL FORECAST 2025/26 to 2027/28

- 3.3.1. The 2023/24 Council Tax report reported to Executive in February 2023 identified a significant "budget gap" over the four-year financial planning period. Some key changes are summarised below.
- 3.3.2. The Local Government Finance Settlement 2024/25 includes increase in core funding to reflect inflation (CPI annual increase in Sept '23). The additional social care grant, which was originally planned as indicated by the Local Government Finance Settlement 2023/24, of £2.65m reflects the impact of the Council's ability to raise funding through the Adult Social Care precept – the more that can be raised the lower level of funding provided. Additional new homes bonus of £0.4m is available and the core spending power overall increase of 6.2% assumes council tax and ASC precept increase of 4.99%. The settlement includes a reduction in Services Grant from £1.5m to £0.2m (reduction of £1.3m) which is disappointing. Although the settlement broadly recognises the impact of inflation it does not reflect the scale of cost/growth pressures facing the Council for 2024/25. Uncertainty remains on the level of funding from 2025/26. The forecast assumes that the level of core grant funding will not reduce, in real terms, from 2025/26. The additional funding is welcomed but this must be considered against the highest inflation levels for 41 years and ongoing cost/service

pressures. Uncertainty remains on the level of funding beyond 2024/25. The forecast assumes that the level of core grant funding will not reduce from 2025/26.

- 3.3.3. This is the sixth one-year settlement in a row for councils, despite requests for multi-year settlement to assist in financial planning and to aid the delivery of financial sustainability.
- 3.3.4. Historically, the main measure of inflation for annual price increases for the Council's contracted out services was Retail Price Index (excluding mortgage interest rates) i.e., RPIX. However, more recent contracts use Consumer Price Index (CPI). The RPIX is normally at least 1% above the Consumer Price Index (CPI) level. The Draft 2024/25 Budget assumes overall price increases, including a cash limit, of 3.5% in 2024/25 reducing to 2.5% in 2025/26 and 2% per annum from 2026/27, which compares with the existing CPI of 3.9% (4.1% for RPIX). Although inflation is expected to reduce further some volatility remains. It is important to note that the rate of 3.5% in 2024/25 is consistent to an approach taken by many other local authorities but it creates a challenge during a period of cost pressures across services - the alternative is more savings to address the alternative increased budget gap.
- 3.3.5. The Draft 2024/25 Budget and financial forecast includes significant growth/cost pressures, with the net impact reduced to reflect mitigation assumed of £16.6m in 2024/25 rising to £38.7m per annum from 2027/28. Any reduction in the delivery of the mitigation savings could have a significant detrimental impact on the Council's budget gap and the contingency sum provides some funding support towards delivering a balanced budget in the medium term. Given the scale of savings identified and any inherent risks, the need for longer term financial planning, the uncertainty on future year cost pressures, significant changes that may follow relating to future new burdens, effect of ongoing population changes and the potential impact of other public agencies identifying savings or new cost burdens which impact on the Council's costs it is essential to retain an adequate sum to partly mitigate such cost risks, without relying on the drawdown of one off reserves.
- 3.3.6. The ongoing transformation review will be a key consideration in addressing the budget gap over the next four years.
- 3.3.7. This key work continues, and further proposals will be reported to Members in the future as part of addressing the four-year financial forecast and meeting the 'budget gap' whilst ensuring key priorities are met.
- 3.3.8. There remain significant cost/growth pressures for the Council as well as opportunities for the mitigation of costs. For this Portfolio, there has been growth awarded for temporary and permanent losses of income within parking. In addition, there is a phased reinstatement of the pre-Covid car parking income target as well as growth in future years for various contract renewals across the portfolio. This is summarised below.
- 3.3.9. It remains essential that there is the ongoing scrutiny and review of growth/cost pressures, which are mainly unfunded beyond 2025/26 with options to help achieve a balanced budget, including any mitigation over the financial forecast period.

3.4 REVIEW OF FEES AND CHARGES

- 3.4.1 As part of the Transformation Programme, to help partly offset the impact of the financial challenges facing the Council, a comprehensive review of fees and charges was undertaken. The aim was to identify opportunities for cost savings by implementing increased charges, surpassing the annual inflationary adjustments. The review observed that most services conduct regular price evaluation, accommodating inflation adjustments wherever feasible. Through this exercise an extra £632k in income was realised as part of the Draft 2024/25 Budget of which £3k was delivered by this portfolio. Chief Officers will continue to review fees

and charges for 2025/26 and beyond to identify opportunities to reduce the future years 'budget gap'.

3.5 DETAILED DRAFT 2024/25 BUDGET

3.5.1 Detailed draft 2024/25 Budgets are attached in Appendix 1 and will form the basis for the overall final Portfolio/Departmental budgets after any further adjustments to deal with service pressures and any other additional spending. Under the budget process previously agreed, these initial detailed budgets have been forwarded to PDS committees for scrutiny and comment prior to the next Executive meeting in February.

3.5.2 Appendix 1 sets out:

- A summary of the Draft 2024/25 Revenue Budget for the Portfolio showing actual 2023/24 expenditure, 2023/24 budget, 2024/25 budget and overall variations in planned spending between 2023/24 and 2024/25.
- A summary of the main reasons for variations per Portfolio in planned spending between 2023/24 and 2024/25 together with supporting notes.
- A high-level subjective summary for the Portfolio showing expenditure on employees, premises etc.

3.6 IDENTIFYING FURTHER SAVINGS/MITIGATION

3.6.1 The scale of savings required in future years are unlikely to be met by efficiency alone – there may need to be a reduction in the scope and level of services. The council will need to continue to review its core priorities and how it works with partners and key stakeholders and the overall provision of services. A significant challenge is to consider discretionary services which, if reduced, could result in higher cost statutory obligations. Therefore, it is important to consider the risk of 'unintended consequence' of reducing discretionary services adversely impacting on the cost of statutory services. The Draft 2024/25 Budget represents the fifth year of savings from the Transformation Programme.

3.7 POSITION BY DEPARTMENT – KEY ISSUES/RISKS

3.7.1 There remain risks in meeting the 'budget gap' arising from budget savings, mitigation options to address cost pressures, as well as ongoing cost pressures arising from new burdens, implications of the post Covid situation and the impact of Government policy changes. Action will need to be taken to contain, where possible these cost pressures, managing the implementation of savings, generate income or seeking alternative savings where required. The Council's Corporate Risk Register shows that 'Failure to deliver a sustainable financial strategy which meets with Making Bromley Even Better priorities and failure of individual departments to meet budget' is the highest risk the Council is facing.

3.7.2 In addition to the issues shown above there are some further risks that members should consider arising from the assumptions made are detailed below. The level of balances held, and provisions set aside in the central contingency provide significant safeguards against any adverse financial pressures.

Mortuary & Coroners Service

3.7.3 The provision of a sustainable mortuary service at an affordable cost in the long term is problematic due to variables in demand and an extremely limited market with little competition. Options are currently being explored with a view to securing longer term mortuary provision with the PRU which may provide an opportunity to stabilise costs going forward.

3.7.4 Any high-profile inquests or significant increase in volume of cases could increase the cost of the coroner's service.

3.7.5 The coroner is currently advocating the establishment of a second court with additional staff. However, we believe that currently there is no compelling argument to justify the need for a second court, be it temporary or permanent and that the service operated adequately before Covid. We are currently awaiting details of the business case to support the establishment of the second court.

4. IMPACT ON VULNERABLE ADULTS AND CHILDREN

4.1 The draft 2024/25 Budget reflects the Council's key priorities which includes, for example, supporting vulnerable adults with children and being ambitious for all our children and young people.

5. POLICY IMPLICATIONS

5.1 The Draft 2024/25 Budget enables the Council to continue to deliver on its 'Making Bromley Even Better' key priorities and the financial forecast enables medium term financial planning allowing for early decisions to be made which impact on the medium-term financial plan. The Council continues to deliver key services and lives within its means.

6. FINANCIAL IMPLICATIONS

6.1 Financial implications are contained within the overall body of the report.

7. PERSONNEL IMPLICATIONS

7.1 Staff, departmental and trade union representatives will be consulted individually and collectively on any adverse staffing implications arising from the Draft 2024/25 Budget. Managers have also been asked to encourage and facilitate staff involvement in budget and service planning.

8. LEGAL IMPLICATIONS

8.1 The adoption of the budget and the setting of the council tax are matters reserved for the Council upon recommendation from the Executive. In coming to decisions in relation to the revenue budget (and the Council Tax), the Council and its officers have various statutory duties. In general terms, the Council is required by the Local Government Finance Act 1992 to make estimates of gross Revenue expenditure and anticipated income, leading to a calculation of a budget requirement and the setting of an overall budget (and Council Tax). The amount of the budget requirement must be sufficient to meet the Council's legal and financial obligations, ensure the proper discharge of its statutory duties, and lead to a balanced budget.

8.2 Schedule 72 to the Localism Act 2011 inserted a new section IVZA in the Local Government Finance 1992 Act which sets out the duty on billing authorities, and precepting authorities to each determine whether their relevant basic amount of council tax for a financial year is excessive. If an authority's relevant basic amount of council tax is excessive, the provisions in relation to the duty to hold a referendum will apply.

- 8.3 The Education Act 2005 introduced the concept of a funding period, which allows for the introduction of multiple year budgets rather than the setting of financial year budgets.
- 8.4 Executive is being requested to delegate the setting of the schools' budget funded through the Dedicated Schools Grant to the Education, Children and Families Portfolio Holder.
- 8.5 The making of these budget decisions at full Council is a statutory responsibility for all Members. The Council should be satisfied that the proposals put forward are a reasonably prudent use of resources in both the short and long term, and that the interests of both Council Taxpayers and ratepayers on the one hand and the users of Council services on the other are both considered. The Council has a number of statutory duties which it must fulfil by law. Although there can be an element of discretion on level of service provision. The Council also discharges a range of discretionary services. The Council is not bound to carry out such activities in the same way as it is for statutory duties, however, it may be bound contractually to do so. A decision to cease or reduce provision of a discretionary service must be taken in accordance with sound public /administrative law decision making principles. The Council must also comply with the Public Sector Equality Duties in section 149 of the Equality Act 2010. In doing so, the Council must have due regard to elimination of discrimination, harassment and victimisation, advance equality of opportunity and foster good relations with persons who share a protected characteristic.
- 8.4 This report sets the budget for the forthcoming financial year and, in some cases where budgets are recommended to be reduced, further decisions may be required (or have already been taken) to implement the initiative achieving the budget reduction. These decisions will be subject to any applicable consultation requirements and analysis of equalities impacts together with consideration of other specific legal requirements. This will be undertaken as part the decision-making process as required to implement the proposed budget.
- 8.5 Further a significant number of these decisions are by law for the Executive or delegated officers. Such considerations, which will be fully assessed by the decision makers in due course, are therefore not set out in this report. It therefore follows that the outcome of these decisions may lead to further amendments and/or changes to the proposed savings. Members will be aware that decisions on the budget do not amount to detailed decisions on the precise delivery of services, those decisions, in any event, for most services, being by law a matter for the Executive. Decision makers (usually Executive, Portfolio Holders or Chief Officers) are aware and will be reminded of their flexibility for example, around possible budget virements and adjustments and the use of reserves when they consider it appropriate to make alternative decisions, which may not accord with a particular budget line. The overall requirement to balance the budget remains, however.
- 8.6 The Local Government Act 2003 included new requirements to be followed by local authorities, which includes the CIPFA Prudential Code. This includes obligations, which includes ensuring adequacy of future years reserves in making budget decisions and section 25 of that Act requires the Director of Finance to report on the robustness of the estimates made for the purposes of calculating the Council Tax and the adequacy of the reserves. Further details to support these obligations will be reflected in the 2024/25 Council Tax report to be reported to the February meeting of the Executive.
- 8.7 Section 106, Local Government Finance Act 1992, applies to Members where:
- They are present at a meeting of the Council, the Executive, or a committee and at the time of the meeting an amount of Council Tax is payable by them and has remained unpaid for at least two months; and

- any budget or Council Tax calculation, or recommendation or decision which might affect the making of any such calculation, is the subject of consideration at the meeting.

8.8 In these circumstances, any such Members shall at the meeting and as soon as practicable after its commencement disclose the fact that Section 106 applies to them and shall not vote on any question concerning the matter. Such Members are not debarred from speaking. Failure to comply with these requirements constitutes a criminal offence, unless any such members can prove they did not know that Section 106 applied to them at the time of the meeting or that the matter in question was the subject of consideration at the meeting.

Non-Applicable Sections:	Procurement Implications
Background Documents: (Access via Contact Officer)	Draft 2024/25 Budget and Update on the Council's Financial Strategy 2025/26 to 2027/28, Executive 17 th January 2024.

PUBLIC PROTECTION AND ENFORCEMENT PORTFOLIO

DRAFT REVENUE BUDGET 2024/25 - SUMMARY

2022/23 Actual	Service Area	2023/24 Budget	Increased costs	Other Changes	2024/25 Draft Budget
£		£	£	£	£
	Public Protection and Enforcement				
483,000	Community Safety	539,470	21,510	40,150	601,130
823,000	Mortuary & Coroners Service	939,420	32,880	0	972,300
1,251,000	Public Protection	1,591,800	86,060	(40,830)	1,637,030
2,557,000		3,070,690	140,450	Cr 680	3,210,460
	Emergency Planning				
152,000	Emergency Planning	157,240	5,479	(740)	161,979
152,000		157,240	5,479	(740)	161,979
2,709,000	TOTAL CONTROLLABLE	3,227,930	145,929	(1,420)	3,372,439
3,000	TOTAL NON CONTROLLABLE	11,820	400	19,530	31,750
950,000	TOTAL EXCLUDED RECHARGES	816,100	0	0	816,100
3,662,000	PORTFOLIO TOTAL	4,055,850	146,329	18,110	4,220,289

PUBLIC PROTECTION AND ENFORCEMENT PORTFOLIO

SUMMARY OF BUDGET VARIATIONS 2024/25

Ref		VARIATION IN 2024/25		ORIGINAL BUDGET
		£'000	£'000	2023/24 £'000
1	2023/24 BUDGET		4,056	
2	Increased Costs		146	
	Full Year Effect of Allocation of Central Contingency			
3	Energy Contract Inflation		1	43
4	Out of Hours Noise Service in Community Safety approved in March 23	<u>50</u>	51	1,953
	Real Changes			
	<i>Transformation Programme Savings</i>			
5	Fees and Charges review	Cr 3	Cr 3	Cr 440
6	Variations in Recharges		Cr 50	Cr 943
7	Variations in Insurances		20	12
29	2024/25 DRAFT BUDGET		<u>4,220</u>	

PUBLIC PROTECTION AND ENFORCEMENT PORTFOLIO

Notes on Budget Variations in 2024/25

Ref Comments

Full Year Effect of Allocation of Central Contingency

- 3 Energy Contract Inflation (Dr £2k)
This is to recognise cost pressures arising from the current state of the energy market.
- 4 Out of Hours Noise Service in Community Safety (Dr 50k)
In March 2023, an increase of £50k from Contingency was approved for the Out of Hours Noise Service in Community Safety. This is in line with the 23 January 2023 decision of the Public Protection and Enforcement Policy Development and Scrutiny Committee to deliver the out of hours noise service on Friday, Saturday, Sunday and Bank Holidays between 19:00 and 02:00 using dedicated staff on fixed or permanent Council contracts.

Real Changes

Transformation Programme Savings

- 5 Fees and charges review, Cr £3k
This is an agreed increase to the services' fees and charges budgets following a Council wide review of their current fees and charges.
- 6 Variations in Recharges (Cr £50k)
The variations in recharges include a Cr £50k for inflation in services that are recharged to Public Health.
- Variations in Insurance (Dr £20k)
- 7 Insurance recharges to individual portfolios also have changed between years, in some cases significantly, partly due to the changing profile of actual claims in the recent past. Inflation has also had an impact, both on the projected policy costs, and the costs of delivering the service

PUBLIC PROTECTION AND ENFORCEMENT PORTFOLIO
DRAFT REVENUE BUDGET 2024/25 - SUBJECTIVE SUMMARY

Service area	Employees	Premises	Transport	Supplies and Services	Third Party Payments	Transfer Payments	Government Grants	Other Grants Reimbursements and Contributions	Customer and Client Receipts	Controllable Recharges	Net Interest Income	Transfers to/from Earmarked Reserves	Total Controllable
	£	£	£	£	£	£	£	£	£				£
Public Protection and Enforcement													
Community Safety	618,830	0	5,550	284,380	106,880	0 Cr	380,000	0		Cr 34,510			601,130
Mortuary & Coroners Service	0	0			972,300	0		0					972,300
Public Protection	2,241,820	46,720	32,860	160,360	521,910	0			Cr 461,330	Cr 905,310			1,637,030
	2,860,650	46,720	38,410	444,740	1,601,090	0 Cr	380,000	0	Cr 461,330	Cr 939,820	0	0	3,210,460
Emergency Planning													
Emergency Planning	148,359	0	5,020	8,600									161,979
	148,359	0	5,020	8,600	0	0	0	0	0	0	0	0	161,979
	3,009,009	46,720	43,430	453,340	1,601,090	0 Cr	380,000	0	Cr 461,330	Cr 939,820	0	0	3,372,439

Service area	Premises Related Expenditure	Insurance Charges	Property Rental Income	Investment Property Income	Capital Charges /Financing	Total Non Controllable	Excluded Recharges	Total Net Budget
	£							£
Public Protection and Enforcement								
Community Safety		1,420				820,050	818,630	1,421,180
Mortuary & Coroners Service		0				82,060	82,060	1,054,360
Public Protection		30,150				Cr 129,250	Cr 159,400	1,507,780
	0	31,570	0	0	0	772,860	741,290	3,983,320
Emergency Planning								
Emergency Planning		180				74,990	74,810	236,969
	0	180	0	0	0	74,990	74,810	236,969
	0	31,750	0	0	0	847,850	816,100	4,220,289

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Report No.
ES20342

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: PUBLIC PROTECTION AND ENFORCEMENT POLICY
DEVELOPMENT & SCRUTINY COMMITTEE

Date: Tuesday 24 January 2024

Decision Type: Non-Urgent Non-Executive Non-Key

Title: SAFER BROMLEY PARTNERSHIP (SBP)
MEMBER UPDATE AND SBP STRATEGY 2024 -2027

Contact Officer: Louise Watkinson, Assistant Director of Public Protection
Email: louise.watkinson@bromley.gov.uk

Chief Officer: Colin Brand, Director of Environment and Public Protection

Ward: All

1. Reason for decision/report and options

- 1.1 To update the Committee on the December meeting of the Safer Bromley Partnership.
 - 1.2 To comment on the consultation regarding the future priorities for the Safer Bromley Partnership from 2024 to 2027.
-

2. **RECOMMENDATION**

- 2.1 Members to note the update.
- 2.2 Member to discuss, comment and respond to the consultation.

Impact on Vulnerable Adults and Children

- 1. The Safer Bromley Partnership (SBP) brings together statutory agencies, Bromley Council, Metropolitan Police, London Fire Brigade, South East London Integrated Care Board and National Probation Service, commissioned services and community and voluntary representatives are working together at a strategic and operational level to develop preventative and early intervention approaches using intelligence and insights to minimise the impact and trauma caused by crime and reduce re-victimisation and repeat offending
-

Transformation Policy

1. Policy Status: Existing Policy – SBP Update, Proposed External Strategy - Consultation
 2. Making Bromley Even Better Priority:
 - (1) For children and young people to grow up, thrive and have the best life chances in families who flourish and are happy to call Bromley home.
 - (2) For adults and older people to enjoy fulfilled and successful lives in Bromley, ageing well, retaining independence, and making choices.
 - (3) For people to make their homes in Bromley and for business, enterprise and the third sector to prosper.
 - (4) For residents to live responsibly and prosper in a safe, clean and green environment great for today and a sustainable future.
-

Financial

- | | |
|--|----------------|
| 1. Cost of proposal: | Not Applicable |
| 2. Ongoing costs: | Not Applicable |
| 3. Budget head/performance centre: | Not Applicable |
| 4. Total current budget for this head: | Not Applicable |
| 5. Source of funding: | Not Applicable |
-

Personnel

- | | |
|---|----------------|
| 1. Number of staff (<i>current and additional</i>): | Not Applicable |
| 2. If from existing staff resources, number of staff hours: | Not Applicable |
-

Legal

- | | |
|------------------------------|--|
| 1. Legal Requirement: | None |
| 2. Call-in: Not Applicable : | No executive decision is required at this stage. |
-

Procurement

- | | |
|---|----------------|
| 1. Summary of Procurement Implications: | Not Applicable |
|---|----------------|
-

Property

- | | |
|--------------------------------------|----------------|
| 1. Summary of Property Implications: | Not Applicable |
|--------------------------------------|----------------|
-

Carbon Reduction and Social Value

- | | |
|---|----------------|
| 1. Summary of Carbon Reduction/Sustainability Implications: | Not Applicable |
|---|----------------|
-

Impact on the Local Economy

1. Summary of Local Economy Implications:

Keeping Bromley safe supports the economic development of the borough by making it a desirable option for visitors wanting to use local businesses and enabling them to thrive.

Impact on Health and Wellbeing

Summary of Health and Wellbeing Implications:

1. The SBP consider a range of crimes which are linked to health and wellbeing, including but not limited to serious violence, domestic abuse, sexual exploitation, drug supply and the trauma associated to being a victim of crime. The Integrated Care Board are a statutory partner of the Safer Bromley Partnership to ensure that the impact on the health and wellbeing of those involved affected by crime are considered and represented.
-

Customer Impact

1. The role of the Safer Bromley Partnership is to keep Bromley a safe borough for all residents, businesses, and visitors.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

- 3.1 The SBP met on 6 December 2023, Chaired by Superintendent Luke Baldock. This report summarises the key issues arising from that meeting and highlights the currently public consultation on its' future priorities.
- 3.2 For the Agenda Pack see Appendix 1. For the draft Minutes see Appendix 2. The next SBP meeting is on 29th February 2024. Also see this link [Agenda for Safer Bromley Partnership Board on Wednesday 6 December 2023, 10.00 am.](#)
- 3.3 The SBP 2024-2027 Consultation on future priorities can be found on our webpages are in Appendix 2. This can also be viewed at [Have your say on the priorities for the Safer Bromley Partnership – London Borough of Bromley](#) where you can complete your own response to the consultation.
- 3.4 The Safer Bromley Partnership Strategy Quarter 2 update was shared for noting (Appendix 1 page 17). SBP partners were advised that the current format for updates will continue until the conclusion of the current Strategy. However, it is intended these will evolve with the implementation of the new Strategy, to ensure a focus on the progress of the Strategy Delivery Plan.
- 3.5 The Draft SBP 2024-27 Strategy has been summarised on a single page together with a Delivery Plan (Appendix 1 Page 23). This Plan on a Page evolved from the SBP Strategic Development Workshop which was held on 16 November. Attendees recommended several changes to the Plan on a Page for the next draft. The next steps in the strategy development process were discussed. The online public survey to establish the public support for the proposed priorities was proposed to go live on 15 December and conclude at the end of January with the responses being analysed and fed back to the SBP Meeting on 29 February 2024, supported by a proposed delivery plan, which will remain a live document throughout the life of the strategy and adapted as needed.
- 3.6 Post meeting note: The circulation of the [link](#) to the survey was delayed and took place on 5 January, with a closing date of 12 February.
- 3.7 Superintendent Baldock referenced that the SBP Risk Register which is in development, and highlighted that the risks currently identified are:
- No dedicated analytical and research capacity.
 - No established budget or funding stream to support development of new initiatives.
 - No established SBP coordination, support and planning resource.
 - Unclear strategy delivery structure.

The draft Risk Register will be an item for discussion on the agenda at the next meeting.

- 3.8 Superintendent Baldock presented the new format for the Crime Update, which sets out the current crime trends for London and Bromley. Partners requested additional information for future meetings in relation to Shoplifting and a better understanding of the context to some of the crime trends, such as Robbery and Theft from Person.
- 3.9 The Chair of the Safer Neighbourhood Board updated the group. This included:

- 3.9.1 The Autumn Crime Summit took place on Saturday, October 14th 2023. The feedback from the public has been positive and welcoming of the way the event was organised. The Spring event will be held in March.
- 3.9.2 The ASB conference planned for 11th March 2024 would bring together the public, police, LFB, Council, academics and those targeted by or previously involved in ASB behaviour. The aim was to better understand what partners collectively meant by 'ASB', and its subsequent impact on individuals and neighbourhoods, financially, environmentally, and socially. The aim of the conference would also be to work out local solutions to prevent and resolve ASB.
- 3.9.3 The SNB have now received project funding from the Mayor's Office for Policing and Crime (MOPAC). The SNB Program was designed in response to community concerns that had been highlighted at the previous Crime Summit and from Ward Panels. This included funding an additional speed camera for use by panel members alongside their Safer Neighbourhood Teams (SNT) in targeted areas.
- 3.9.4 The SNB Program funded theatre performances in 10 schools across the borough. The performance communicated the dangers that young people could be exposed to in relation to 'County Lines'.
- 3.9.5 The SNB Chair is also the Chair of The London Communities Policing Partnership (LCPP), which is working with senior Police officers responsible for Neighbourhood Policing to support the Metropolitan Police commitment to deliver the best Neighbourhood Policing Programme. This included focussing SNT officer on community engagement and the appointment of Borough Superintendents with a focus on re-building local knowledge and developing local solutions.
- 3.9.6 The SNB Chair expressed the view that Bromley was an excellent example of partnership working, something not necessarily shared by other boroughs. This provided the opportunity to make collaborative decisions that would directly and positively impact on local communities.
- 3.9.7 Funding for 2024/25 would be approved by MOPAC in February 2024. Although not confirmed, it was likely to be like the current £15k and targeted to community projects. The SNB welcomed suggestions for community projects.
- 3.9.8 In the meantime, any ideas / suggestions (for the community projects) were welcomed.
- 3.10 Due to the unavoidable absence of the presenting officer Item 10 – Domestic Abuse Strategic Update was postponed to the next meeting.
- 3.11 The first draft of the SBP Forward Plan was presented and Partners were encouraged to input into this to enable the planning and preparation for future agendas. It was proposed that the regular Agenda Items for future meetings are:
- SBP Strategy Q3 23/24 Update
 - Draft SBP Strategy 24-27
 - Crime Update
 - Safer Neighbourhood Board Update
 - Update from Inter-Board Chairs Panel

3.12 It was agreed that items for presentation and discussion at the next meeting, on 24 February, would be:

- Domestic Abuse Strategic Update (postponed from December meeting)
- Community Impact Days
- Domestic Abuse Strategy
- Domestic Abuse Protection Notices and Orders (DAPN/DAPO)

4 IMPACT ON VULNERABLE ADULTS AND CHILDREN

4.1 The Safer Bromley Partnership (SBP) brings together statutory agencies, Bromley Council, Metropolitan Police, London Fire Brigade, South East London Integrated Care Board and National Probation Service, commissioned services and community and voluntary representatives are working together at a strategic and operational level to develop preventative and early intervention approaches using intelligence and insights to minimise the impact and trauma caused by crime and reduce re-victimisation and repeat offending.

5. TRANSFORMATION/POLICY IMPLICATIONS

5.1 Not applicable

6. FINANCIAL IMPLICATIONS

6.1 Not applicable.

7 PERSONNEL IMPLICATIONS

7.1 Not applicable

8 LEGAL IMPLICATIONS

8.1 Not applicable.

9 PROCUREMENT IMPLICATIONS

9.1 Not applicable

10 PROPERTY IMPLICATIONS

10.1 Not applicable

11. CARBON REDUCTION/SOCIAL VALUE IMPLICATIONS

11.1 Not applicable

12. IMPACT ON THE LOCAL ECONOMY

12.1 Keeping Bromley safe supports the economic development of the borough by making it a desirable option for visitors wanting to use local businesses and enabling them to thrive.

13. IMPACT ON HEALTH AND WELLBEING

13.1 The SBP consider a range of crimes which are linked to health and wellbeing, including but not limited to serious violence, domestic abuse, sexual exploitation, drug supply and the trauma associated to being a victim of crime. The Integrated Care Board are a statutory partner of the Safer Bromley Partnership to ensure that the impact on the health and wellbeing of those involved affected by crime are considered and represented.

14. CUSTOMER IMPACT

14.1 The role of the Safer Bromley Partnership is to keep Bromley a safe borough for all residents, businesses and visitors

15. WARD COUNCILLOR VIEWS

15.1 Not applicable

Non-Applicable Headings:	5, 6, 7, 8, 9, 10, 11, 12, 15
Background Documents: (Access via Contact Officer)	Appendix 1 – Public Agenda Report Reports Pack 06122023 Safer Bromley Partnership Board Appendix 2 – Draft Printed Minutes 06123023 1000 Safer Bromley Partnership Board

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Contact for this Agenda: Steve Wood
Tel: 020 8313 4316
E-mail: stephen.wood@bromley.gov.uk
London Borough of Bromley
23 November 2023

To: Members of the



STRATEGIC GROUP

Chris Line, (LFB: Borough Commander) (Vice-Chairman)
Councillor Angela Page ((LBB Portfolio Holder for Public Protection and Enforcement))
Louise Watkinson, (LBB Assistant Director for Public Protection & Enforcement)
Luke Baldock, (Met Police Superintendent)
Councillor Angela Page, (LBB Portfolio Holder for Public Protection and Enforcement)
Stuart Baker, (Inspector:Met Police)
Richard Baldwin, (LBB Director of Children's Services)
Sharon Baldwin, (Safer Neighbourhood Board Chairman)
Elaine Beadle, (LBB Road Safety Manager)
Andy Brittain, (Chief Superintendent:MET Police)
James Cartwright, (LFB)
Lynnette Chamielec, (LBB Assistant Director-Housing)
David Dare, (LBB Assistant Director-Children's Social Care)
Emily Duignan, (Service Manager: Bromley Drug and Alcohol Service)
Rachel Dunley, (LBB Head of Service for Early Intervention, and Family Support)
Dawn Helps, (Tenancy Specialist Manager: Clarion Housing Group)
Dirk Holtzhausen, (LBB--ECHS)
Clare Lewin, (Head of Safeguarding SEL ICB (Bromley))
Chrissie Mason, (London Ambulance Service)
Betty McDonald, (LBB Head of Youth Offending Service)
Mimi Morris-Cotterill, (LBB Assistant Director: Public Health)
Sarah Newman, (LBB Head of Service for Community Safety, Environmental & Domestic Regulation)
Judie Obeya, (Neighbourhood Investment Manager) Clarion Housing Group
Jamie O'Malley, (LBB Domestic Abuse Strategy Co-ordinator)
Rebecca Saunders, (Designated Nurse Safeguarding Children SEL ICB (Bromley))
Paul Sibun, (Adult Safeguarding Manager SEL ICB (Bromley))
Lucien Spencer, (National Probation Service)
David Tait, (LBB Emergency Planning and Corporate Resilience Lead)
Rob Vale, LBB Head of Service for Commercial Regulation and Trading Standards
Lydia Lewinson, (LBB Housing, Planning, Property & Regeneration)
Jim Cowan, (LBB Neighbourhood Manager for Environmental Services)

Dean Laws, (LBB Street Enforcement Manager)
Cheryl Baker, (Clarion Housing)
Finola O'Driscoll, (Senior Strategist--LBB Public Health)
Helen Andrews, (LBB Community Safety)
Dina Sahmanovic, (Senior Operations Manager: Victim Support)
Vicky West, (LBB Assistant Director: Children's Services)
Karen Proudfoot, LBB Environment and Public Protection
Christopher Evans, Community Links Bromley

A meeting of the Safer Bromley Partnership Board will be held at Bromley Civic Centre, Stockwell Close, Bromley, BR1 3UH on WEDNESDAY 6 DECEMBER 2023 at 10.00 am

A G E N D A

- 1 INTRODUCTIONS**
- 2 WELCOME AND HOUSEKEEPING**
- 3 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 4 MINUTES OF THE PREVIOUS MEETING (Pages 3 - 12)**
- 5 MATTERS ARISING (Pages 13 - 16)**
- 6 2023/24 QUARTER 2 (JULY - SEPTEMBER 2023) UPDATE (Pages 17 - 22)**
- 7 CRIME UPDATE**
- 8 CONSIDER DRAFT SBP STRATEGY OUTLINE AND DELIVERY PLAN (Pages 23 - 26)**
- 9 SAFER NEIGHBOURHOOD BOARD UPDATE**
- 10 DOMESTIC ABUSE STRATEGY UPDATE**
- 11 FORWARD PLAN (Pages 27 - 28)**
- 12 DATE AND TIME OF NEXT MEETING**

The next meeting will at the Civic Centre on 29th February 2024 at 10am

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SAFER BROMLEY PARTNERSHIP BOARD

Minutes of the meeting held at 10.00 am on 21 September 2023

Present:

Luke Baldock, (Met Police Superintendent) (Joint Chairman)
 Louise Watkinson, (LBB Assistant Director for Public Protection & Enforcement) (Joint Chairman)
 Chris Line ((LFB: Borough Commander)) (Vice-Chairman)
 Councillor Angela Page, (LBB Portfolio Holder for Public Protection and Enforcement)
 Sharon Baldwin, (Safer Neighbourhood Board Chairman)
 Lynnette Chamielec, (LBB Assistant Director-Housing)
 Rachel Dunley, (LBB Head of Service for Early Intervention, and Family Support)
 Betty McDonald, (LBB Head of Youth Offending Service)
 Judie Obeya, (Neighbourhood Investment Manager) Clarion Housing Group
 Jamie O'Malley, (LBB Domestic Abuse Strategy Co-ordinator)
 Paul Sibun, (Adult Safeguarding Manager SEL ICB (Bromley))
 Rob Vale, LBB Head of Service for Commercial Regulation and Trading Standards
 Louise Watkinson, (LBB Assistant Director for Public Protection & Enforcement)
 Luke Baldock, (Met Police Superintendent)
 Karen Proudfoot, LBB Environment and Public Protection
 Karen Proudfoot (LBB Projects Manager—Environment and Public Protection)

Also Present:

Councillor Alisa Igoe
 Amanda Mumford, (LBB Programme Lead – Substance Misuse Public Health)

71	APOLOGIES FOR ABSENCE	Action
	<p>Apologies for absence were received from David Dare, Chief Superintendent Andy Brittain, Helen Andrews, Vicky West, Dean Laws, Claire Lewin Farrell, Rebecca Saunders, Richard Baldwin, Emily Wren, Mimi Morris Cotterill, Jared Nehra, Finola O' Driscoll, Cllr Kathy Bance, Christine White and Sarah Newman.</p> <p>Apologies were also received from Dina Sahmanovic and Zuzanna Krzemien attended as substitute.</p>	
72	DECLARATIONS ON INTEREST	Action
	There were no declarations of interest.	

73	MINUTES OF THE MEETING HELD ON 2nd JUNE 2023	Action
	The minutes of the meeting held on 2 nd June 2023 were agreed and signed as a correct record.	
74	MATTERS ARISING	Action
	<p>CSD23121</p> <p>The Board noted the Matters Arising report.</p> <p>An update was provided concerning progress made against the Safer Bromley Partnership Strategy and the nature of the Board's engagement with the Home Office with respect to DHRs (Domestic Homicide Reviews).</p> <p>The SBP had previously engaged with the Home Office during a current DHR where the deceased took their life by way of suicide. Concerns were raised about the language, how a domestic homicide review in certain cases of suicide could impact the recovery and wellbeing of the children of the deceased, and the need for the guidance to be reviewed in the case of suicide. Currently, the guidance provided a few lines of definition only. Similar observations were expressed in a letter from the Bromley Safeguarding Children's Partnership in March this year.</p> <p>The Home Office had since consulted on a review of the legislation and a response had been provided on behalf of the Partnership. The consultation included an acknowledgment that the name 'Domestic Homicide Review' could be misleading when the fatality had not been ruled as a homicide, such as suicides and unexplained deaths. An option was to offer an alternative name for non-homicides, in particular "Domestic Abuse Fatality Review".</p> <p>With regards to the guidance, the Home Office was continuing to redraft the statutory guidance and was grateful for Bromley's feedback regarding its experiences of the DHR process, and how the next version of the guidance could be strengthened. The Home Office would be formally consulting on the statutory guidance later this year.</p> <p>An update was provided concerning VVRAPs: Violence and Vulnerability Reduction Action Plans. These plans set out evidence based actions which tackled factors contributing to violence and vulnerability. The Violence Reduction Unit had recently updated the plans to align with research, emerging themes and good practice. The new action plan strengthened work towards the VRU priorities of reducing harm, and creating opportunities for children and young people, families, education, and community.</p>	

	<p>On 24th August, the latest version of the VVRAP was received. It was structured in the same way as the previous version; it had a section for actions, and a list of optional actions which boroughs might consider adopting. Details of new actions could also be added to the Plan. There was a new section which recognised the importance of tackling violence against women and girls, but many of the actions were similar to those in the previous version.</p> <p>A update was provided regarding Knife Amnesty Bins:</p> <p>Between April 2022 and April 2023 610 potential weapons collected from both bins.</p> <p>From the bin in Walters Yard in Bromley, 347 potential weapons had been collected and from the bin in Station Road Anerley, 263 potential weapons had been collected.</p> <p>It was noted that the Community Safety Website was still in the process of being updated.</p> <p>RESOLVED that the Matters Arising Report be noted.</p>	
75	<p>SAFER BROMLEY PARTNERSHIP 2023/2024 QUARTER 1 (April - June 2023) UPDATE</p>	Action
	Partners noted the April-June 2023 Quarter 1 SBP update.	
76	<p>POLICE UPDATE</p> <p>Superintendent Luke Baldock (Joint Chairman) attended to provide the Police update.</p> <p>The Superintendent stated that he wanted to ‘dig in’ and understand individual problems in each ward and work was commencing to this effect. His aim was that a crime profile could be established for each Ward. A ‘data dive’ would then be undertaken to try and understand the key issues in each Ward and to see if the data dive met with the reality and current perceptions on the ground. So in essence, the Police were moving to a problem based system to identify problems and then undertaking the appropriate actions. The Superintendent said that he would take co-responsibility for a problem in each ward.</p> <p>Partners were informed that a new speed gun was being acquired in an attempt to address the speeding problem that had been identified within the Borough. An ASB conference was due to take place in February/March 2024. The purpose of this was to better understand issues across the Borough with respect to ASB.</p>	Action

	<p>The Police Tactical Task and Action Group had identified that there was a disproportionately high victimisation of Bromley school children with respect to robbery, when compared with Sutton and Croydon. The Police would be working with the Education Department to implement awareness campaigns to help children understand how to keep themselves and their property safe.</p> <p>It seemed that there was an emerging issue of burglary within the Borough, particularly in certain wards like Penge and the Crays and Superintendent Baldock was asking his officers to look into this further.</p> <p>Some events were mentioned, like the recent attendance of the Met Commissioner, who introduced the new 'Met for London Plan'. It was noted that the Crime Summit would be held in October. Superintendent Baldock was booking in public meetings, so that the police could speak to local communities. He had already attended a meeting in Biggin Hill; a meeting was booked in Chislehurst and he would be speaking in Plaistow soon.</p> <p>There was no indication at this time that any of the recent violent incidents were linked. Superintendent Baldock said that it was the practise of local officers that they would be more visibly present in communities after these incidents, to provide assurance and that the local knowledge of Safer Neighbourhood Teams (SNTs) was often invaluable. It was noted that the local knowledge of a SNT had recently led to a suspect being identified via CCTV.</p> <p>The Assistant Director for Housing mentioned that the Council had a large temporary accommodation unit in the Plaistow area, and she asked if any of the incidences discussed at the meeting had been linked to the unit. Superintendent Baldock responded that at this time there was no indication that there was any link with the temporary accommodation unit. A discussion took place as to how the police would patrol parks and local spaces and it was noted that the misuse of nitrous oxide was a national problem and that the Government was considering new legislation to manage this. It was asked if all burglaries were now attended, and the response was affirmative.</p> <p>The matter of how the Police were dealing with shoplifting was discussed. Work was already underway in this regard. Superintendent Baldock's intention was to form a working group comprising of the Partnership, the Police, business groups and any other relevant parties, to analyse the issues in detail. It was noted that one particular police officer had been instrumental in the conviction of five or six prolific shop lifting offenders who had received custodial sentences. It was further noted that all of the prolific shoplifters arrested were also drug users.</p>	<p>LB</p> <p>LB</p>
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	<p>The Head of Service for Early Intervention and Family Support asked if PCSOs could visit Children and Family Centres, as she felt this was beneficial for communities. This was something that had been undertaken previously. Superintendent Baldock said he would take this up as an action outside the meeting.</p> <p>In response to a request, the Superintendent stated that he would ensure that the Programme Lead – Substance Misuse (Public Health) got invited to the next meeting of the Drugs Partnership.</p> <p>RESOLVED that:</p> <p>1) Superintendent Baldock would look into the possibility of PCSOs visiting Children and Family Centres.</p> <p>2) Going forward, the LBB Programme Lead – Substance Misuse (Public Health) would be invited to meetings of the Drugs Partnership.</p>	<p>LB</p> <p>LB</p>
77	<p>PRESENTATION ON THE COMMUNITY SAFETY ASSESSMENT</p>	<p>Action</p>
	<p>The Projects Manager for Environment and Public Protection presented the draft version of the Community Safety Strategic Assessment. The Board heard that previous strategic assessments had focused on crime and the police. The idea of this draft, was that a more holistic approach involving all partners be adopted to try and minimise the volume of matters that ended up with the police. The idea was that the Assessment would identify trends that would aid in the formulation and agreement around the priorities for the future Safer Bromley Strategy. It was acknowledged that in certain areas there were knowledge gaps where more data was required.</p> <p>Once the Safer Bromley Strategy had been finalised, then Task and Finish Groups would be established to deliver the strategic priorities. It was suggested that a ‘Workshop’ be scheduled to finalise the Strategic Assessment, consider the strategic priorities, key deliverables and delivery structure.</p> <p>The Community Safety Assessment Document would not be published until all Partners agreed with its contents. The Assistant Director for Public Protection (and Co-Chairman) stated that this was a document that was owned by all partners, and so it was essential that all partners agreed with its contents. The Vice Chairman expressed the view that the document was very crime and police orientated. He pointed out that LFB had a statutory responsibility to produce a community based Risk Management Plan. This had not been incorporated into the Assessment and covered a much wider remit of matters that were considered as community safety and he expressed the view that these should be reflected in the Assessment.</p>	<p>LW</p>

	<p>Consideration would need to be applied across the board to take into account business crime, transport infrastructure and input from the voluntary sector. Partners were encouraged to consider what sources could be used to fill knowledge gaps. The SBP was asked to focus on where there was the highest need for improvement and where resources could be used to achieve the greatest impact.</p> <p>The Adult Safeguarding Manager (NHS South East London Clinical Commissioning Group) commented that consideration would need to be applied to the relevant legislation under the Crime and Disorder Act and that there should be some consultation with the public in the process of determining priorities. Care should be taken to avoid duplicating the work of existing Boards.</p> <p>RESOLVED that:</p> <p>1) The Draft Community Safety Strategic Assessment document be noted and that a focused Workshop be arranged to take place, to finalise the Community Safety Strategic Assessment and develop the Strategy.</p> <p>2) Partners should consider the contributions that they could make in determining the final version of the overarching strategic document and if the usual attendees were not able to attend on 10th November, then they should ensure that they arranged for a substitute to attend.</p>	<p>SBP</p> <p>LW</p> <p>SBP</p>
<p>78</p>	<p>NEXT STEPS</p> <p>As previously noted, 'next steps' would consist of finalising the draft Strategy and the formal setting up of a delivery structure. It was suggested that a Workshop would be required to establish high level actions. The Terms of Reference for the SBP and its Constitution would also need to be amended. The Workshop would need to be very focused. It was intended that there would be a public consultation on the proposed strategic priorities before the Strategy was finalised.</p>	<p>Action</p>
<p>79</p>	<p>SAFER NEIGHBOURHOOD BOARD UPDATE</p> <p>The Safer Neighbourhood Board (SNB) update was provided by its Chairman, Sharon Baldwin.</p> <p>The SNB was considering ways of encouraging community support and participation, and was also considering options to improve Ward Panels. Consideration would need to be applied as to who specifically should be members of Ward Panels.</p>	<p>Action</p>

	<p>The SNB Chairman expressed the view that it would be good to finalise the publication of the Police Safer Neighbourhood Team contact details, to facilitate better engagement with the public. Partners were reminded that the Crime Summit would take place on the 14th of October at Bromley Civic Centre.</p> <p>The Board was briefed concerning three projects for which MOPAC funding had been received:</p> <ul style="list-style-type: none"> • A new Speed Gun • An ASB Youth Conference scheduled for the Spring. • A Safer Streets campaign. <p>The SNB Chairman had been asked to contribute to the drafting of a new Stop and Search Charter.</p> <p>RESOLVED that the SNB update be noted.</p>	
80	<p>DOMESTIC ABUSE STRATEGIC GROUP</p> <p>It was proposed that the current Domestic Abuse Strategic Group be incorporated into the Safer Bromley Partnership. This would have the advantage of saving officer time and of avoiding duplication. The Assistant Director of Public Protection felt that the nature of the Safer Bromley Partnership meetings should change, as they were often too rushed. She suggested a longer meeting with a break in between, which would give more time for discussion and networking.</p> <p>It was noted that although the minutes of the Safer Bromley Partnership were published on the Bromley Council Website, the meeting itself was not a public meeting. The Assistant Director suggested that due to the sensitive nature of some of the matters discussed by the Board, it may be useful to adopt a similar process used by scrutiny committees, and that there should be a 'part one' and a 'part two' meeting, where the 'part two' meeting would be private and confidential. This idea was supported by the joint Chairmen, and also by Councillor Alisa Igoe. The Assistant Director of Housing said that she would prefer a meeting that was not separated into two parts to maintain the flow of the conversation. The NHS Adult Safeguarding Manager commented that he would not wish to lose the importance of the domestic abuse agenda, now that it had gained momentum. Partners expressed frustration regarding the budgetary constraints that domestic abuse operated under.</p> <p>The Assistant Director decided that the next meeting would run as one longer meeting, which would not be split into two and clarity would be provided on what could be recorded in the public minutes.</p>	<p>Action</p>

	<p>A discussion arose as to whether or not the Safer Bromley Partnership was a public meeting and the Assistant Director for Public Protection, stated that in her view it was definitely not a public meeting and indeed was not suitable to be a public meeting. It was pointed out that the Safer Bromley Partnership was subject to scrutiny by the Public Protection and Enforcement Scrutiny Committee.</p> <p>RESOLVED that the Domestic Abuse Strategic update be noted and that the next meeting of the SBP would be longer to allow more time for discussion and networking.</p>	
81	<p>FORWARD PLAN</p>	<p>Action</p>
	<p>The Assistant Director for Public Protection said that at the Workshop, she would like to give consideration regarding the membership of the Safer Bromley Partnership Board to ensure that all relevant organisations were represented. The Terms of Reference would also be considered and amended as required. The Assistant Director stated that it was important that the representatives from all partner organisations turn up and attend the meetings. It was also important that the agenda be relevant and be a productive use of time. It was anticipated that the meeting in December would likely be a time where feedback would be received from the Workshop.</p> <p>Reference was made to the fact that Bromley was piloting the new Domestic Violence Protection Notice (DVPN) scheme in spring 2024, and that it would be useful to have an update regarding this at the December meeting. Superintendent Baldock said that he would see if he could arrange a short presentation regarding this.</p> <p>The Assistant Director for Public Protection requested that the proposals made regarding the incorporation of the Domestic Abuse Strategic Group into the Safer Bromley Partnership be fed back to the Domestic Abuse Operational Board and that feedback be provided to Partners.</p> <p>RESOLVED that:</p> <p>1) At the Workshop, there would be a review of the SBP's TOR and Membership.</p> <p>2) If possible, an update on the new DVPN Pilot scheme be brought to the December meeting.</p> <p>3) The proposed incorporation of the Domestic Abuse Strategic Group into the SBP be advised to the Domestic Abuse Strategic Board and their feedback provided to Partners.</p>	<p>SBP</p> <p>LB</p> <p>JoM</p>

82	DATE AND TIME OF NEXT MEETING	Action
	The next meeting will take place at Bromley Civic Centre on 6 th December at 10.00am	

The Meeting ended at 12.30 pm

Chairman

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Agenda Item 5

Report No.
CSD23153

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Safer Bromley Partnership Board

Date: 6th December 2023

Decision Type: Non Urgent Non Executive Non Key

Title: **MATTERS ARISING**

Contact Officer: Steve Wood, Democratic Services Officer
Tel: 020 8313 4316 E-mail: stephen.wood@bromley.gov.uk

Chief Officer: Tasnim Shawkat, Director of Corporate Services and Governance.

Ward: N/A

1. Reason for report

1.1 **Appendix A** updates the Board on matters arising or outstanding from previous meetings.

2. RECOMMENDATION

2.1 The Board is asked to review progress on matters arising/outstanding from previous meetings.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Minutes of the last meeting. Previous Matters Arising Report

Corporate Policy

1. Policy Status: Existing Policy
2. MBEB:

Priority: 1: For children and young people to grow up, thrive and have the best life chances in families who flourish and are happy to call Bromley home.

Priority 4: For residents to live responsibly and prosper in a safe, clean and green environment great for today and a sustainable future.

Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £366k
 5. Source of funding: 2023/24 revenue budget
-

Staff

1. Number of staff (current and additional): 6
 2. If from existing staff resources, number of staff hours: Completion of “Matters Arising” reports for PP&S PDS meetings and partnership groups can take up to a few hours per meeting.
-

Legal

1. Legal Requirement: The Safer Bromley Partnership (SBP) has been constituted to comply with the Crime and Disorder Act 1998 (as amended by section 97 and section 98 of the Police Reform Act 2002 and section 1 of the Clean Neighbourhoods and Environment Act 2005). The ‘Responsible Authorities’ identified by the Act have a statutory duty to work with other local agencies and organisations to develop and implement strategies to tackle crime and disorder including anti-social and other behaviour adversely affecting the local environment as well as the misuse of drugs in their area.
 2. Call-in: Not Applicable—this is not an Executive report.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for Members of the Safer Bromley Partnership Board. The work of the Group is wide ranging, dealing with crime and disorder, resilience, drug mis-use, anti-terrorism strategies, domestic abuse, offender management and ASB/Envirocrime. It also deals with youth offending and gangs. This being the case, the impact of the areas covered is borough wide.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

<u>Minute Number/Title</u>	<u>Matters Arising</u>	<u>Update</u>
Minute 76 Police Update 21/09/23	It seemed that there was an emerging issue of burglary within the Borough, particularly in certain wards like Penge and the Crays and Superintendent Baldock was asking his officers to look into this further.	To be provided at the meeting.
Minute 76 Police Update 21/09/23	The matter of how the Police were dealing with shoplifting was discussed. Work was already underway in this regard. Superintendent Baldock's intention was to form a working group comprising of the Partnership, the Police, business groups and any other relevant parties, to analyse the issues in detail.	To be provided at the meeting
Minute 76 Police Update 21/09/23	Superintendent Baldock would look into the possibility of PCSOs visiting Children and Family Centres.	To be provided at the meeting
Minute 77 Community Safety Assessment 21/09/23	Partners were encouraged to consider what sources could be used to fill knowledge gaps. The SBP was asked to focus on where there was the highest need for improvement and where resources could be used to achieve the greatest impact.	Partners can feedback on any ideas that they have to fill knowledge gaps at the meeting.
Minute 77 Community Safety Assessment 21/09/23	The Draft Community Safety Strategic Assessment document be noted and that a focused Workshop be arranged to take place, to finalise the Community Safety Strategic Assessment and develop the Strategy.	The workshop took place and there is an item on the Agenda to pick up the action on this.
Minute 81 Forward Plan 21/09/23	If possible, an update on the new DVPN Pilot scheme be brought to the December meeting.	To be provided at the meeting
Minute 81 Forward Plan 21/09/23	The proposed incorporation of the Domestic Abuse Strategic Group into the SBP be advised to the Domestic Abuse Strategic Board and their feedback provided to Partners.	To be provided at the meeting.

Bromley Community Safety Partnership Strategy 2020-2023

2023/24 Quarter 2 (July – September 2023) Update

Priority 1 – Safer Neighbourhoods

Aim: To achieve reductions in the following crimes that are deemed by MOPAC, the Police and residents to be local priorities:

- Non-domestic violence with injury
- Crime against the elderly and vulnerable (financial abuse)
- Residential burglary
- Anti-social behaviour

Q2 Update:

- **Community Impact Days** - This operation is a MOPAC funded, multi-agency initiative intended to enhance the quality of life and visual appearance of the area. The agencies involved in this operation are:
 - LB Bromley: Public Protection, Street Scene & Education Welfare Teams,
 - Thames Reach,
 - Metropolitan Police Safer Neighbourhood Team & Roads & Transport Policing Command,
 - London Fire Brigade,
 - Clarion Housing Association,
 - Veolia, Idverde & Ward Security

26 July 2023 - St Pauls Cray and Ramsden

- Community Engagement with families at the Nugent Shopping Centre.
- Sweeps of 3 areas looking for weapons.
- Seven Met Police and Clarion Housing Joint tenancy visits.
- Over 40 vehicles stopped and spoke to at the Police Stop Site.
- Six abandoned vehicles checked and removal arranged.
- Four Fire Safety Referrals.
- Scam & Doorstep Crime Information Packs distributed.
- Eight Catalytic Converters property marked.

23 August 2023 - Penge

- Stop site resulted in a number of road traffic offences being reported.
- Sweeps of 2 areas looking for weapons.
- Seven joint Clarion and Police visits.
- Community engagement at Blenheim Shopping Centre with fire prevention information distributed and 45 scam and doorstep crime information packs distributed.
- 14x NTL boxes with graffiti covered using paint.
- 9m2 of graffiti removed using chemicals and water.
- 6m2 of graffiti was removed using water alone (high pressure).
- 17m2 of graffiti covered using paint.



- 11x illegal fly poster removed.

27 September 2023 – St Mary Cray and St Paul's Cray

- 10 X Police & Clarion Housing Joint Tenancy visits.
- 2x NTL boxes with graffiti covered using paint.
- 7m2 of graffiti removed using chemicals and water.
- 1m2 of graffiti was removed using water alone (high pressure).
- 10m2 of graffiti covered using paint.
- 6x illegal fly poster removed.
- 520kg of bulk waste removed.
- 4 untaxed vehicles reported.
- 1 joint Education Welfare and Police Youth Engagement visit.



- Monthly multi-agency ASB Panel meetings took place to discuss the most intransigent ASB cases involving individuals. This resulted in:
 - 3 Mental Health Assessment's resulting in Sectioning of the individual.
 - 1 Housing Association eviction of an unregistered tenant.
 - 2 Housing Associations taking court action regarding tenancy breaches.
 - 1 referred by Oxleas (our mental health service provider) for psychological intervention.
 - 1 on investigation case was Domestic Abuse rather than ASB and was referred to MARAC.
- The Council also dealt with 16 reports of fly-tipping on private land and 22 reports of individuals generating ASB.
- The Council, Police, The Glades Security and Bromley BID worked collaboratively to ensure measures were in place to prevent issues arising in Bromley Town Centre on the last day of school term before the summer break.
- Trading Standards received and provided a Rapid Response to 29 calls from residents indicating they may be being impacted by doorstep crime or a scam. Five immediate response visits were made to vulnerable residents to protect them from doorstep crime. A total of 65 cases were investigated as a result of allegations of doorstep crime or a scam, with a total transaction value of £196,854. Around £16,000 was recorded as prevented crime with losses to scams totalling £100,000.
- Three scam alerts were published by Trading Standards for residents to raise awareness of recent scams.
- Trading standards gave 12 presentations to community groups to raise awareness and reduce the chances of them becoming a victim of scammers or those involved in door-step crime. This included a mutli-agency outreach event in Bromley High Street on 14th September with the National Trading Standards Scams Teams and advisors from Barclays Bank.

- MPS Street Racer/Moving Vehicle offences team working with LB Bromley Highways and Community Safety Teams to disrupt street racing meets at Hewitt's Farm roundabout.

Priority 2 – Violence Against Women and Girls

Aim: To reduce violence against women and girls, change the culture that allows this to happen, and empower them to take control, in doing so we will:

- Better protect women and girls
- Improve support for those affected.
- Target offenders

Q2 Update:

- The Council Public Protection team ensured the new Out of Hours Noise and Nuisance contract staff work with local SNT Police teams, the Licensing Police, and LB Bromley Licensing staff, to ensure better co-ordination of enforcement activities in the night-time economy. The Out of Hours officers visited and engaged with licensed premises each weekend since the service started on 11 August.
- The Domestic Abuse Operational Forum developed and delivered 'lunch and learn' bitesize training sessions to promote understanding in specialist areas such as action available to the police to tackle Domestic Abuse.
- Continue promotion of domestic abuse strategy and referral pathways via Getting to Excellence conference, staff training, website development and DA newsletter edition 8.
- Housing have progressed to the initial Domestic Abuse Housing Alliance (DAHA) accreditation, a UK benchmark for how housing providers should respond to domestic abuse in the UK,
- Work is taking place with partners, including MOPAC, to develop the pilot scheme for the new Domestic Abuse Protections Order/Notice's (DAPO/N's) across our BCU in June 2024.
- The Police, Council and MOPAC have continued on the roll out roll out of Pan London DRIVE behaviour change model.
- Specialist training has been commissioned to develop skills and confidence in working with perpetrators within the family. This is available to social care staff and all SBP partners.
- MPS Predator Team undertook an operation in Beckenham in July due to the number of allegations of spiking and assaults.
- Successful Walk and Talks have been held in the High St with Bromley Town Centre Team. Additional Behaviour Detection Officer training arranged, with a roll-out due for the wider borough of Bromley.

- Bespoke Walk and Talk programme with Crystal Palace Football Club and Bromley Town Football Club have now been arranged to improve safety of females attending matches. Programme now embedded with the club for longevity & effective partnerships.
- Four Op Vigilant events have been held in Bromley Town Centre and Beckenham High St, with the TAC team and TCT teams. This is specifically to target likely offenders who are harassing women during night time economy patrols.
- Multiple agencies attended Ask 4 Angela training at Churchill Theatre, which was arranged in partnership with Bromley BID. Future dates to be arranged with the BID and SBN. Looking to include Orpington BID in the near future as this BID become more established.
- 47 DVPOs have been issued at court and 21 SPOs have been issued at court. This is across the BCU (Bromley, Croydon and Sutton)
- Point of Contact stall held in the High Street where MOP were able to stop and chat to officers about VAWG concerns in the area.
- Targeted VAWG days of action (Stalls, marketing) in Bromley Town Centre and outside Bromley South / Bromley North BR stations promoting 'Walk & Talk' and VAWG related marketing

Priority 3 – Keeping young people safe

Aim: To improve outcomes and life chances for children and young people in contact with the youth justice system, or at risk of becoming involved in crime and anti-social behaviour by:

- Reducing the number of first-time entrant children in the youth justice system, and reduce re-offending.
- Reducing the number of knife crimes, by volume and repeat victims and reduce levels of serious youth violence.
- Preventing and reducing substance misuse.

Q2 Update:

- Public Health are working with Education to arrange for awareness raising regarding coercion, county lines, and knife crime by bringing a theatre group production into key schools.
- MPS BCU Schools Unit issued a letter for parents and pupils at all schools, regarding mobile phone safety at commencement of the new school term.
- Community Safety, Trading Standards, Children's Services, and MPS BCU worked together to address reports regarding potential Child Sexual Exploitation in some premises across the borough.
- Public Health School Super Zone at Harris Academy Orpington (Ramsden), working with Trading Standards and Community Safety, to raise awareness and increase resilience of pupils to becoming victims of crime and their exposure to vapes through a number of tools including TS vape enforcement in the vicinity of the school.

- The Police Safer Neighbourhood Team attended the Community Impact Days (CIDs) and conducted searches of areas to remove weapons that might have been concealed or discarded.
- The Police Safer Neighbourhood Team providing advice and equipment to people who have been victims of crime e.g., Smart water, Catalytic Converter marking, home security advice & Faraday bags.
- The Police Safer Neighbourhood Team have made referrals of vulnerable adults and children to appropriate support and care services through the Merlin system. Operation Aegis training input for all staff underway.
- Targeted patrols with the SNTs, charities and BDAS, addressing drug and alcohol enabled crime e.g., by referring drug users for rehabilitation services.
- Working with Bromley Drug and alcohol services and Bromley Changes in schools to educate YP on preventing/reducing substance misuse.
- Working with Bromley Mentoring Initiative to divert children from crime/ASB and referring them to mentor's at BMI.
- School assemblies on knife crime/crime prevention/robberies educating YP on consequences of crime.
- Diarised days within the academic calendar for bespoke class and whole-school assemblies in relation to SYV, Health-related risks around VAPES & 'Sexting'.
- Working alongside Trading Standards & Health-care professionals to raise awareness of the dangers of vaping.
- Targeted days in key retail areas of the Borough to focus on rogue/fake Vape selling (Substance misuse) and the worrying trend of adding 'spice' to the devices that are being sold.
- Rolling out the 'look up look out' robbery initiative with BRIT team, along with promoting the same in the lead-up to the end of school-term key dates.
- Offering Selecta Smart DNA marking kits to yr 7 pupils at selected schools with high victims of robbery.
- Appointment of Safer Schools Inspector to Bromley to enhance greater working & operational deployments to key areas of the Borough (Collaborative working between Neighbourhood and School teams)

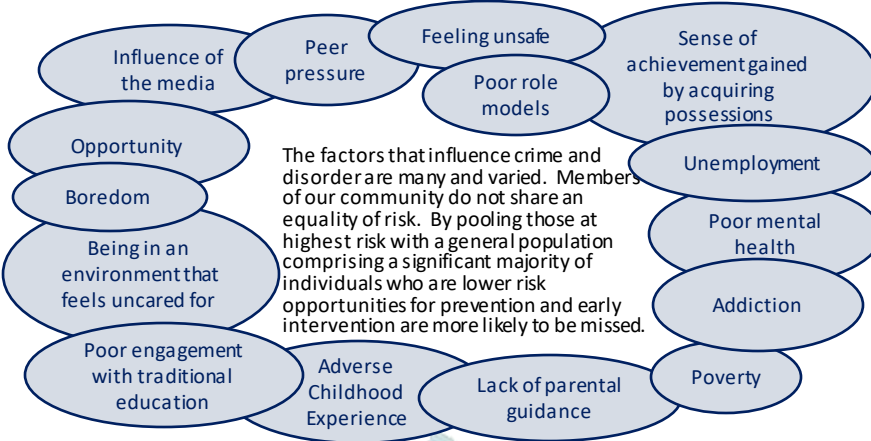
Priority 4 – Stand together against hate crime and extremism

Aim: To improve reporting of hate crime and to reduce repeat victimisation of victims of hate crime.

Q2 Update:

- Hate Crime analysis information is now regularly reported at the Tactical Tasking Crime Group (TTCG).
- Community safety delivered a Workshop to Raise Awareness of Prevent as part of the authority's statutory response reducing the risk of people being drawn into terrorism.
- Utilising data gathered by police to identify hot spot areas & repeat victims; Setting hot spot tasking's & reassurance visits with SNT. These are now tasked via 'Air-space' database; reviewed by the on-call Neighbourhood's Inspector daily.
- The Police undertake daily call backs to victims of Hate Crimes, post-report.
- Attending events and talks in Schools and or community centres where required. Driving forward effective communications with the Safer School Partnership at Bromley to reinforce key messages at academic level.
- Publishing good news stories in the local newsletter, Next Door & sharing with key stakeholders. Publishing good news stories on Twitter and Facebook
- When prosecuting Hate Crime offences looking to use tools to obtain appropriate Orders to reduce the risk of repeat offending.
- Prioritising reports/incidents in relation to Israel-Hamas conflict, along with an MPS enhanced operational response to the unrest (Operation 'Brock').

The 2023 Strategic Assessment tells us:



Our Strategic Priorities

Protecting People

Deliver targeted early intervention to people who are at higher risk of being impacted or affected by crime.

Resilient Communities

Deliver a comprehensive crime prevention programme to build community resilience and improve safety.

Being Stronger Together

Co-design and deliver targeted crime and disorder reduction measures in areas with the highest levels of reported crime and disorder.

What we will do

Collaborate with community representatives and those with lived experience to develop initiatives and campaigns to raise awareness of risks, preventative action and available support.

Work with retailers and delivery companies to restrict access to items that can be used as weapons, such as knives, and continue to provide safe disposal options for sharp items.

Ensure all SBP agency front-line staff can recognise exploitation and take action to minimize risks.

Coordinate partnership resources to ensure effective early intervention and diversion of individuals identified as being at risk of being drawn into criminal behaviour.

Improve ease and accessibility for the reporting of crime and anti-social behaviour to the agency best placed to respond.

Review multi-agency case management processes to ensure quick and effective protection of victims.

Undertake environmental visual audits of areas with the highest reported crime to identify opportunities to reduce opportunities for crime and reduce fear of crime.

Strategic Principles

Enhancing knowledge and understanding of crime and anti-social behaviour through better information sharing, so we may address the human, social and environmental factors that drive offending; the interventions likely to have a positive impact; and the ways we may work with communities to prevent and combat the negative drivers.

Collaborating across agency and sector boundaries to plan, commission and jointly deliver to improve efficiencies for the benefit of the Bromley community.

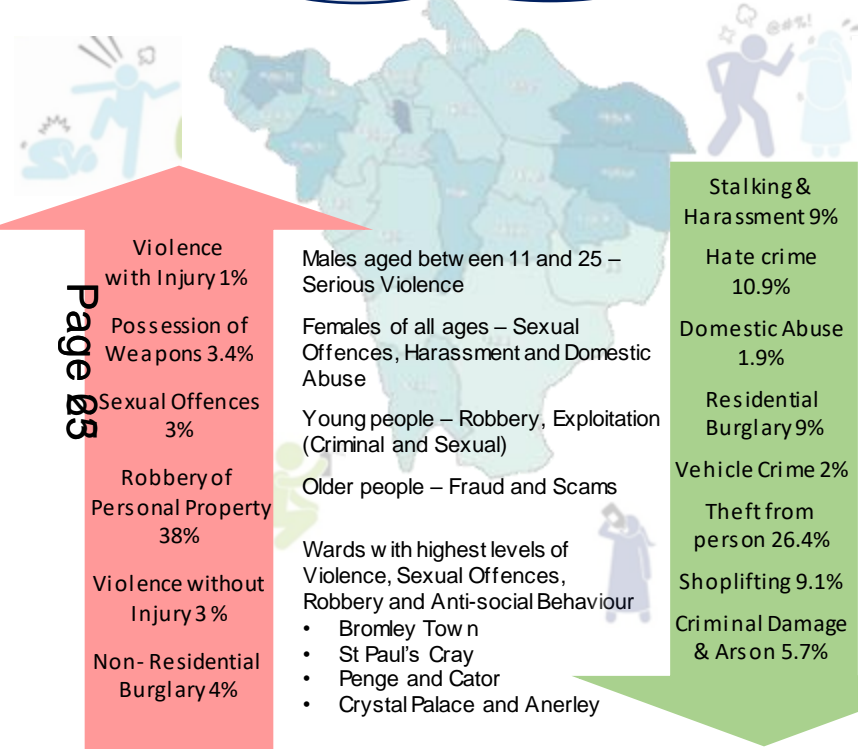
Ensuring victims and communities are central to the development, commissioning, and delivery of services.

Being committed to developing a partnership that embraces equality, diversity, and inclusivity.

Ensuring community safety issues are mainstreamed into corporate policies, procedures, and practices.

Operating a robust performance management framework to measure what works and how to be more effective.

Ensuring that safeguarding is and remains everyone's responsibility.



How we will monitor our impact

The Safer Bromley Partnership will monitor crime levels, acknowledging that some levels of reporting may increase as people have more access and confidence in the response they will receive, such as sexual offences and hate crime.

In addition to annual community surveys to establish public perceptions of crime and disorder and regular community engagement events, we will monitor customer feedback from commissioned support services.

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Expected Outcome	Action Required	Lead Officer	Timescale	Resource Required	Risks to delivery	Progress	Update
The SBP has a clear understanding of existing opportunities to engage with community representatives and those with lived experience.	Establish the existing networks, forums and representative groups that are active in Bromley.	Head of Safer Communities, Bromley Council	Feb-24	Additional officer time to complete research and collation of information.	There is no established budget for additional officer time to undertake this work.	0%	G
An informal opportunity to build relationships and hear the views of community and voluntary representatives.	Schedule an SBP breakfast or lunch meet and greet event.		Jun-24	Appropriate venue which encourages discussion. Breakfast/Lunch Officers from all SBP member agencies to be available to attend within existing resources.	There is no budget allocated to pay for an appropriate venue and lunch.		
Retailers are restricting access to items that can be used as weapons, such as knives.	Refresh the Responsible Retailer Scheme.	Head of Safer Communities, Bromley Council	Jun-24	Additional officer time to be funded by MOPAC Serious Violence Reduction grant.	There is no established budget for this activity, however, it may be funded by the MOPAC VRU grant.	0%	G
Retailers are restricting access to items that can be used as weapons, such as knives.	Undertake test purchases in retailers and via delivery companies.	Head of Safer Communities, Bromley Council	May-24	Council and Police Officer time within existing resources Appropriate volunteers to undertake the 'test purchases'	Pressure on officer time may limit availability and incur costs for additional hours. Volunteers may not be available.		G
Members of the community can safely dispose of knives and other sharp items.	Review the location of the sharp disposal bins and present recommendations to the SBP on suitability of current locations and opportunities for relocation or expansion.		Jun-24	Officer time within existing resources. Budget for the continued provision and collection and disposal of items to be funded by MOPAC Serious Violence Reduction grant.	No risks identified.		G
SBP agency front-line staff are trained to recognise exploitation.	Establish the existing training offer across the partnership agencies and forthcoming training opportunities and present the information to the SBP with recommendations for collaboration.		Sep-24	Additional officer time to complete research and collation of information.	There is no established budget for additional officer time to undertake this work.	0%	G
SBP agency front-line staff are aware and have access to appropriate referral pathways if they are concerned that a person is being exploited.	Collate the referral pathways and ensure this information is up to date and present paper to SBP for further consideration.		Sep-24	Additional officer time to complete research and collation of information.	There is no established budget for additional officer time to undertake this work.		G
The SBP are aware of the opportunities for early intervention and diversion of individuals identified at being at risk of being drawn into criminal behaviour.	Collate the range of activities available in Bromley which provide suitable diversionary activity for people up to the age of 24 and present the information to the SBP with recommendations on next steps.		Jun-24	Additional officer time to complete research and collation of information.	There is no established budget for additional officer time to undertake this work.	0%	G

Expected Outcome	Action Required	Lead Officer	Timescale	Resource Required	Risks to delivery	Progress	Update
Improve ease and accessibility for the reporting of crime and anti-social behaviour to the agency best placed to respond.	Collate information from the community network to understand the barriers to reporting crime and disorder and present the findings to the SBP with recommendations for the next steps.		Sep-24	Additional officer time to meet with representatives to understand the barriers and write report.	Some community representatives may not feel confident engaging with a public sector representative who they don't already have a relationship with which may limit the benefits of the exercise.	0%	G
Case management processes provided effective protection of victims.	Review the MARAC process to ensure it provides timely and effective protection of victims and make recommendations to the SBP for next steps.		Mar-25	Additional officer time to complete research and collation of information.	There is no established budget for additional officer time to undertake this work.	0%	G
Case management processes provided effective protection of victims.	SBP to review Community Trigger outcomes and monitor the implementation of any learning.	Head of Safer Communities, Bromley Council	Sep-24	Officer time within existing resources. Budget for the continued provision and collection and disposal of items to be funded by MOPAC Serious Violence Reduction grant.	No risks identified.	0%	G
Undertake environmental visual audits of areas with the highest reported crime to identify opportunities to reduce opportunities for crime and reduce fear of crime.	Identify the 6 LSOA's with the highest levels of crime and disorder and schedule an Environmental Visual Audit of one location every 2 months, producing a report of findings and recommendations to the SBP for consideration.		Jun-24	Officer time to coordinate the EVA. Officer time from appropriate agencies to attend the EVA and provide a written update on their own areas of coverage. Officer time to collate the information into a report for SBP consideration.	Challenges with officers availability may result in timelines being difficult to maintain. No budget assigned to deliver the EVA's. No defined budget to implement environmental improvements. Raised community expectations of environmental improvements which may not be achievable.	0%	G



Forward Plan

29 February 2024	Presentations and Discussions
<ul style="list-style-type: none"> • SBP Strategy Q3 23/24 Update • Crime Update • SBP Strategy 24-27 • Safer Neighbourhood Board Update 	Community Impact Days
TBC	Presentations and Discussions
<ul style="list-style-type: none"> • SBP Strategy Q4 23/24 Update • Crime Update • SBP Strategy 24-27 • Safer Neighbourhood Board Update 	
TBC	Presentations and Discussions
<ul style="list-style-type: none"> • SBP Strategy 24-27 - Q1 24/25 Delivery Report • Crime Update • Safer Neighbourhood Board Update 	
TBC	Presentations and Discussions
<ul style="list-style-type: none"> • SBP Strategy Q2 24/25 Update • Crime Update • Safer Neighbourhood Board Update 	

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SAFER BROMLEY PARTNERSHIP BOARD

Minutes of the meeting held at 10.00 am on 6 December 2023

Present:

Luke Baldock (Met Police Superintendent) Chairman
 Chris Line ((LFB: Borough Commander)) (Vice-Chairman)
 Councillor Angela Page, (LBB Portfolio Holder for Public Protection and Enforcement)
 Councillor Alisa Igoe
 Councillor Alison Stammers
 Stuart Baker, (Inspector:Met Police)
 Sharon Baldwin, (Safer Neighbourhood Board Chairman)
 Lynnette Chamielec, (LBB Assistant Director-Housing)
 David Dare, (LBB Assistant Director-Children's Social Care)
 Emily Duignan, (Service Manager: Bromley Drug and Alcohol Service)
 Rachel Dunley, (LBB Head of Service for Early Intervention, and Family Support)
 Dirk Holtzhausen, (LBB--ECHS)
 Sarah Newman, (LBB Head of Service; Environmental Health and Licensing)
 Judie Obeya, (Neighbourhood Investment Manager) Clarion Housing Group
 Paul Sibun, (Adult Safeguarding Manager SEL ICB (Bromley))
 David Tait, (LBB Emergency Planning and Corporate Resilience Lead)
 Rob Vale, LBB Head of Service for Commercial Regulation and Trading Standards
 Finola O'Driscoll, (Senior Strategist--LBB Public Health)
 Karen Proudfoot, LBB Environment and Public Protection
 Christopher Evans, Community Links Bromley
 Amanda Mumford, Environment & Public Protection(LBB Programme Lead for Substance Misuse)

83	APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS	Action
	<p>Apologies were received from Lucien Spencer, Louise Watkinson, Richard Baldwin, Vicky West and Betty McDonald.</p> <p>Emily Wren, Amanda Mumford and Finola O' Driscoll attended virtually.</p>	
84	MINUTES OF THE PREVIOUS MEETING	Action
	The minutes of the meeting held on 21 st September 2023 were agreed as a correct record.	

85	MATTERS ARISING	Action
	<p>CSD23153</p> <p>It had been noted previously that there were high levels of burglary in certain areas like the Crays and Penge. Some impact had been made in slowing the pace of this because of work undertaken by the police; the situation was being closely monitored.</p> <p>With respect to shoplifting and the intimidation of shopkeepers, a meeting of the Retail Crime Working Group was scheduled for 16th January 2024. The Working Group would consist of representatives from the police, LFB, the local authority, the local community and academia. The aim was to analyse what the problems and issues were and to work out solutions. The Superintendent was optimistic of positive outcomes.</p> <p>Regarding the possibility of PCSOs visiting Children and Family Centres, the issue that needed to be resolved was the fact that regular visits of this nature would require enhanced vetting, and the funding to undertake this vetting. The Superintendent was still looking into this. It could be the case that standard police vetting clearance may suffice if the visiting was not on a regular basis. The LFB Commander said that in this regard some joined up working could be undertaken with the police.</p> <p>The Board was briefed that a new version of the DVPN was being trialled in Bromley which would give more scope for the police to use mitigation measures. It was noted that the Strategic Assessment for 2023 was in its final stage and that the Board should now focus on the development of the new Strategy.</p> <p>It was noted that an update had been planned concerning the merging of the Domestic Abuse Strategic Group into the SBP. This item was deferred to the next meeting.</p> <p>RESOLVED that the Matters Arising Report be noted.</p>	
86	2023/24 Quarter 2 (July - September 2023) Update	Action
	<p>The LBB Public Protection Project Officer stated that this was an item for noting. An update had been provided concerning Community Impact Days. The Board was informed that project funding had been provided to run Community Impact Days in smaller areas in the Spring.</p> <p>A discussion took place regarding the format of the meeting going forward, and whether the meeting should be divided into Part 1 and Part 2, or whether it should just be a private meeting due to the sensitive nature of some of the matters that may be discussed.</p>	

	<p>The LBB Public Protection Project Officer stated that the meetings of the SBP should be private meetings. The public must be consulted in terms of the development of the Safer Bromley Strategy, but the SBP meetings themselves should be private. The SBP should decide for itself how best to engage with the public and this should be determined as part of the on-going SBP engagement strategy which would be established through the strategy delivery plan.</p> <p>It was agreed that this was a matter that could be allocated to the Forward Plan to be discussed at the February 2024 meeting, as part of the discussion regarding the development of the new SBP terms of reference.</p> <p>RESOLVED that the Quarter 2 update be noted and that at the next meeting, the format of the SBP meetings going forward should be discussed and finalised.</p>	
<p>87</p>	<p>CRIME UPDATE</p> <p>The Board was updated as follows.</p> <p>There had been a slight decrease in violence with injury figures which was 0.1%; over the whole of London it had gone up by 1.8%. There had been a short spate of knife related incidences which had meant that the knife crime figures had increased by 16.5%. Sexual offences had remained roughly constant with a slight increase of 0.8% and hate crime was down by 1.1%. There had been a small increase in domestic abuse of 1.3% and domestic burglary was up by 2.7%. Vehicle offences were generally down by 13.2%.</p> <p>A member requested that these briefings be included in the agenda pack next time. Superintendent Baldock said that he was happy for the Crime Update to be included in the agenda pack going forward, and this would enable members of the Board to consider beforehand any questions or issues they would like to raise. It was noted that this information was publicly available.</p> <p>RESOLVED that the Crime Update be noted and that going forward the Crime Update would be included in the agenda pack.</p>	<p>Action</p>
<p>88</p>	<p>Draft SBP Strategy Outline and Delivery Plan</p> <p>The LBB Project Manager for Public Protection introduced the Draft Strategy outline and Delivery Plan for the future SBP Strategy. The current Strategy focused on Safer Neighbourhoods, VAWG, Keeping Young People Safe and Standing Together Against Hate Crime and Extremism. She explained that the SBP was now in the process of developing the new Community Safety Strategy for 2024-27. The new Strategy was being formulated based on the findings of the Annual Strategic Assessment.</p>	<p>Action</p>

<p>It was noted that the findings of the Strategic Assessment 2023 were considered by attendees from statutory agencies and community and voluntary sector partners who attended the Safer Bromley Partnership Strategy Development Workshop on 16th November 2023. The following priorities were decided:</p> <ul style="list-style-type: none">• Prevention: Being Stronger together.• People: Protecting People.• Places: Resilient Communities. <p>The Board discussed the draft 'Plan on a Page' for the new Community Safety Strategy. The view was expressed that some of the data was unnecessary and would change over the life of the Strategy, so was not required in this document, and that the focus should be on the three new priorities. The LBB Project Manager for Public Protection agreed to change the format.</p> <p>It was noted that a local definition of 'serious violence' was required. This would need to be relevant to Bromley; for example, Bromley did not have the same gangs profile as other boroughs. The Head of Safer Communities referred to the London Council's minimum definition for London which is 'Any violence and exploitation affecting young people under the age of 25, domestic abuse, and sexual violence.' This could be expanded by local areas if necessary.</p> <p>The Assistant Director, (Children's Social Care Safeguarding & Care Planning Services) stated that the matter of children coming into care had to be considered as this was a serious and expensive issue.</p> <p>Another issue for consideration in the Strategy was how to combat the negative use of social media. The Assistant Director felt that videos of crime on social media acted as a 'feeder', in that it could encourage further crime.</p> <p>It was noted that the SBP needed a high-level strategic approach that included media, online crime and abuse. Consideration should also be given to the wider effect of crime on communities. Another view was expressed that social media was a global issue and was beyond the ability of the SBP to significantly influence.</p> <p>It was acknowledged that in developing the Strategy, extra resources, including officer time and funding may be required. The delivery plan should be ambitious but deliverable, and when determining the resources required, if these were too extensive the scope of the project should be revised to be more achievable. No budgetary issues had been noted in the Draft Strategy and it was important to understand the assets and resources available to the SBP.</p>	KP
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	<p>Future updates on the Delivery Plan would be provided in an exception report format, with the identified leads providing the progress update. The SBP would be asked to focus on the areas identified as performing exceptionally well or poorly, and requiring input from the SBP.</p> <p>Clarity would be required regarding what the various statutory members of the Board were taking ownership for. It was noted that there may be a need for more analytical resource. Superintendent Baldock said that he had seen the SBP Risk Register, and this could be disseminated after the Chairman and Vice Chairman had read it. He felt that the Strategic Delivery Plan sat nicely alongside the SBP Risk Register.</p> <p>It was commented that the Board had limited direct resources and capital and so needed to prioritise activity and look at innovation and capacity building. For example, supporting the voluntary sector to access grants to deliver services within the community.</p> <p>The next step would be to seek the views of the public regarding the proposed priorities. To this end, an online survey was proposed to commence on Friday 15 December, concluding at midnight on Sunday 4 February 2024.</p> <p>The responses would be analysed and fed back to the Partnership Meeting on 29 February 2024, supported by a proposed Delivery Plan. The Delivery Plan would remain a live document throughout the life of the Strategy and would be adapted in response to changing needs.</p> <p>Statutory Authorities would be required to undertake their own sign-off processes to confirm acceptance of the SBP Strategy 2024-27 and confirm virtually by the end of March 2024.</p> <p>If agreed, the strategy would commence on 1 April 2024.</p> <p>RESOLVED that the update regarding the Draft SBP Strategy (2024-27) and the proposed Delivery Plan be noted.</p>	LW/KP
89	<p>SAFER NEIGHBOURHOOD BOARD UPDATE</p> <p>The Safer Neighbourhood Board (SNB) update was provided by the SNB Chairman, Sharon Baldwin. She said that since the last meeting of the SBP, the Autumn Crime Summit had been held. This had taken place on Saturday, October 14th 2023. She expressed her thanks to all who had supported the event, especially Luke Baldock, Chris Lyon, Cllr Angela Page and Council Officers. There was excellent feedback from the public who continued to welcome this style of public engagement. The Spring meeting of the SNB would be held in March 2024 and details would be sent out in January.</p>	Action

After a lengthy delay with MOPAC's (Mayor's Office for Policing and Crime), new financial procedures, the SNB project funding for the current program had been received. The SNB Program was designed in response to community concerns that had been highlighted at the previous Crime Summit and from Ward Panels. This included funding an additional speed camera for use by panel members alongside their SNT (Safer Neighbourhood Team) Teams in targeted areas.

The ASB Conference planned for 11th March 2024 would bring together the public, police, LFB, Council, academics and those targeted by or previously involved in ASB behaviour. The aim was to better understand what partners collectively meant by 'ASB', and its subsequent impact on individuals and neighbourhoods, financially, environmentally, and socially. The aim of the conference would also be to work out local solutions to prevent and resolve ASB. Additional funding to support the expansion of Community Impact Days to smaller towns and areas of greatest need had been received.

The project funded in the Autumn was the theatre performance regarding 'County Lines' for ten schools across the Borough. This was a very powerful and engaging way of communicating the dangers that young people could be exposed to.

As Chair of LCP2 (The London Communities Policing Partnership--the pan-London body representing all SNBs) Ms Baldwin had been working with senior officers responsible for Neighbourhood Policing, as well as meeting with the Deputy Commissioner, Dame Lynne Owens, to highlight the ongoing concerns around the MET's ability to deliver the promise of the best ever Neighbourhood Policing Programme.

The SNB Chairman said that it was good to hear that the Met was committed to the Ward Panel structure, and that their focus would be on ensuring community engagement was part of, and not an addition to the role of SNT officers. The appointment of Borough Superintendents was a key initiative in the Commissioner's vision for an improvement in re-building local knowledge, and for developing local solutions.

The SNB Chairman expressed the view that Bromley was an excellent example of partnership working, something not necessarily shared by other boroughs. This provided the opportunity to make collaborative decisions that would directly and positively impact on local communities.

Funding for 2024/25 would be approved by MOPAC in February 2024. Although not confirmed, it was likely to be similar in scale to the current £15k and targeted to three community projects.

	<p>In the meantime any ideas / suggestions (for the community projects) were welcomed and could be sent to the SNB Chairman for discussion by the SNB Board.</p> <p>RESOLVED that the SNB update be noted.</p>	
90	DOMESTIC ABUSE STRATEGY UPDATE	Action
	This item was deferred to the next meeting.	
91	FORWARD PLAN	Action
	<p>The LBB Project Manager for Public Protection stated that the Forward Plan was collaborative and that suggestions were welcome for future items. Items could then be scheduled properly. It was noted that there would be items regarding Community Impact Days and a Domestic Abuse update on the February agenda. It was noted that there may be a Domestic Homicide Review to sign off in February. It was felt that the dissemination of a 'Directory' showing who was leading in various areas would be useful. It was intended that more information going forward would be disseminated online.</p> <p>Superintendent Baldock mentioned that if the Vagrancy Act achieved Royal Assent, then this would change how the Partnership dealt with rough sleepers and beggars. The LBB Project Manager for Public Protection said that she could disseminate a list of proposed legislation and what stage particular Bills were at. There was general agreement that the Partnership had to consider how it could most effectively work in a joined up and collaborative manner.</p> <p>RESOLVED that the update regarding the Forward Plan be noted and that the LBB Project Manager for Public Protection disseminate a list of proposed Bills/Legislative Changes with a note on what stage the Bill was at.</p>	KP
92	DATE AND TIME OF NEXT MEETING	Action
	It was confirmed that the next meeting would be held at Bromley Civic Centre at 10 am on 29 th February 2024.	

Chairman

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Report No.
ES20340

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Public Protection & Enforcement PDS Committee

Date: 24th January 2024

Decision Type: Non-Urgent Non-Executive Non-Key

Title: Update on the Current Out of Hours Noise Service Provision

Contact Officer: Steve Phillips, Group Manager for Licensing, H&S, Statutory Nuisance & ASB
Environmental Health & Licensing Service,
Public Protection Division
E-mail: steve.phillips@bromley.gov.uk

Chief Officer: Colin Brand, Director
Environment & Public Protection
Email: colin.brand@bromley.gov.uk

Ward: All wards

1. Reasons for this report

- 1.1 Following a decision to change the delivery of the Out of Hours Noise Service (OOHNS) on 31st January 2023 (ES20254) it was agreed to provide an update on the new service in 12 months' time.
 - 1.2 Due to the timeline required to employ staff, and the current market shortage of qualified staff, a temporary alternative delivery model was put in place to enable the launch of the new service on 11th August 2023. This was a commissioned service that was awarded to TMS Protection Ltd.
 - 1.3 This report assesses the current demand for OOHNS, reviews the current arrangements in place, and provides an update on the performance of the contracted service provider.
-

2. **RECOMMENDATION(S)**

That the Committee:

- i) Note current service demand trends and
- ii) Note the review of the current service provision by TMS Protection Ltd.

- iii) Note the proposal to move the service to a commissioning model of delivery, with an initial contract extension for a further 12 months, from 31st March 2024 to March 2025.

Impact on Vulnerable Adults and Children

1. The OOHNS benefits all residents but is of particular benefit to residents who wish to concentrate, recover, relax, rest, or sleep, without undue significant disturbance. This can include vulnerable adults and children.
-

Transformation Policy

1. Policy Status: Not Applicable
 2. Making Bromley Even Better – Priority 4 – For residents to live responsibly and prosper in a safe, clean, and green environment great for today and a sustainable future.
-

Financial

1. Cost of proposal: Estimated Cost £ 80,000/annum
 2. Ongoing costs: £0
 3. Budget head/performance centre: Public Protection, RT 52000 (£3.3m)
 4. Total current budget for this head: £50,000
 5. Source of funding: £30,000 grant from the Mayor's Office for Policing and Crime, London Crime Prevention Fund (MOPAC) and £50,000 LBB funding
-

Personnel

1. Number of staff (current and additional): 0 FTE
 2. If from existing staff resources, number of staff hours: Nil
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Not Applicable as this report is for information not for decision.
-

Procurement

1. N/a
-

Property

1. N/a
-

Carbon Reduction and Social Value

1. Summary of Carbon Reduction/Sustainability Implications: Service operates using an electric vehicle.
 2. Social value of OOHNS provision is significant, allowing residents a remedy to enable them to concentrate, recover, relax, rest, or sleep, without undue significant disturbance.
-

Impact on Health and Wellbeing

1. The OOHNS benefits all residents but is of particular benefit to residents who wish to concentrate, recover, relax, rest, or sleep, without the stress of undue significant disturbance.
-

Customer Impact

1. All residents and businesses in the borough can access the OOHNS to report noise and nuisance issues in the periods/days that the service is operational.
 2. Over the last 3 years there has been an average of 2,838 noise concern reports/year to the council's Public Protection Division. There was a peak in reporting during the COVID-19 lockdown periods, however, there has been a rising trend in reporting from 2019 to 2022, showing a gradual increase in the number of service users.
 3. Currently approximately 70% of service users report noise issues outside of standard business hours, e.g., in the evening, night, and over weekends and bank holidays.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Required
2. Summary of Ward Councillors comments: N/a

3. COMMENTARY

- 3.1 Following a decision to change the provision of the OOHNS (ES 20254), and an assessment of the market to employ the new staff, a commissioned service was launched on 11th August 2023.
- 3.2 The revised service is now provided on Friday, Saturday, Sunday, and Bank Holidays between the hours of 19:00 and 02:00.
- 3.3 The intention was to recruit directly employed staff to deliver the service, however, it was not possible to complete a recruitment and induction process in time to commence the revised OOHNS before the busier summer months. It is also known that the market for appropriately qualified staff is difficult, with a high risk of an unsuccessful recruitment process. Consequently, Public Protection appointed an external supplier to provide the service to enable the service to launch.
- 3.4 Following a competitive tender process, TMS Protection Ltd was awarded the contract to deliver the OOHNS service.
- 3.5 The current contract expires on 15th March 2024 with the Council having an option to further extend the contract up to 31st March 2025.

3.6 Service Delivery

3.6.1 The award of the contract to TMS Protection Ltd. was for the following service provision:

- The service provider will provide two (2) appropriately experienced uniformed officers, in a vehicle, to respond to resident complaints of noise and nuisance across the whole of the borough of Bromley.
- The service provider will provide this service weekly between 19:00 and 02:00 Friday, Saturday, Sunday, and on Bank Holidays.

3.7 Performance of the Service Provider

3.7.1 At the commencement of the service Key Performance Indicators (KPIs) were agreed and reported on (see Table 1).

Table 1 – OOHNS Key Performance Indicators

KPI	Target		Aug-23	Sep-23	Oct-23	Nov-23
Number of substantiated complaints about the service received *	nil		0	0	0	0
Number of calls received	n/a		29	55	34	14
Number of calls not attended due to the issue being resolved verbally over the phone or on establishing that the nuisance had ceased	n/a		10	23	11	3
Number of calls requiring attendance	n/a		19	32	23	14
Number of calls requiring attendance that were attended within 60 mins of complaint receipt	70%	%	74%	59%	70%	86%
		number	14	19	16	12

Number of calls requiring attendance that were attended within 90 mins of complaint receipt	80%	cumulative %	84%	100%	96%	86%
		cumulative number	16	32	22	12
Number of calls requiring attendance that were attended within 120 mins of complaint receipt	100%	cumulative %	95%	100%	100%	93%
		cumulative number	18	32	23	13
Number of calls requiring attendance that were attended over 121 mins of complaint receipt	0%	cumulative %	5%	0%	0%	7%
		cumulative number	1	0	0	1
Type of venue - Residential	n/a		15	24	24	12
Type of venue – Commercial occupied	n/a		4	5	6	2
Type of venue – Commercial unoccupied	n/a		0	0	0	0
Number of verbal warnings resulting in a compliant response	n/a		11	13	12	9
Number of Community Protection Notice (Warnings) issued	n/a		1	3	2	0
Number of licensed venues attended and compliant	n/a		6	31	48	48
Number of licensed venues attended where an issue was identified and referred to the Council	n/a		30	6	5	38
Number of safeguarding referrals recommended/made	n/a		0	0	0	0

3.7.2 * In September 2023, two complaints regarding the OOHNS were received:

- A resident was disappointed that the service was not available on a Monday night, to which the Head of Service responded outlining the reasons for the change to the service's operational hours.
- A licence holder of a licenced premises made allegations regarding the approach and attitude of the attending contract staff on shift. On investigation, the body-worn camera footage provided by the contractor vindicated the team in question, a letter was sent to the publican explaining this.

3.7.3 During the first 3 months service provision has been maintained at 100% of its operational capacity with no shifts unstaffed. This is a significant improvement from when the staffing on the service was voluntary. See report ref ES20254.

3.7.4 Table 2 shows how many calls were made to the service for noise and nuisance outside of normal office working hours throughout the week. The most popular days and hours to make a report are during the revised OOHNS operational hours (greyed out in the table), which are 1900 to 0200 on Fri, Sat, Sunday and BH Mondays.

Table 2: OOHNS Service Demand

(24hrs Clock) Hr Slot	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
0 - 1	18	11	6	5	7	15	17
1 - 2	1	1	2		1	5	4
2 - 3	2	1	1			4	
3 - 4	1				2		2
4 - 5							1
5 - 6				1			
6 - 7				1			1
7 - 8		1			3		1
8 - 9						2	
9 - 10						8	3
10 -11						1	1
11 -12						3	2
12 -13						3	
13 - 14						2	2
14 - 15						5	3
15 - 16						7	2
16 - 17						4	1
17 - 18						3	1
18 - 19	3				3	6	4
19 - 20	7	1	5	3	1	6	4
20 - 21	2	4	5		2	8	6
21 - 22	5	1	5	4	3	9	2
22 - 23	5	2	3	2	1	23	6
23 - 00	3	5	4		8	23	4

- 3.7.5 Currently TMS Protection Officers are authorised to serve Community Protection Notice Warnings to offenders, when they remain unwilling to comply with a reasonable request to abate a nuisance.
- 3.7.6 If formal enforcement action is required this is referred to the LB Bromley Noise & Nuisance team to take forward the next working day.
- 3.7.7 The contractor has the following on-shift priorities to ensure they target the complaints appropriately. In order they are:
- Provide the service weekly between 19:00 and 02:00 Friday, Saturday and Sunday and Bank Holidays.
 - Respond to all received complaints within the agreed KPIs as they are passed through from the Customer Contact Centre.
 - Prioritise complaints from the 'Referral List', which identifies the subjects and addresses currently served with an active Statutory Abatement Notice – to witness a breach of the notice and enable effective, rapid enforcement.
 - Planned site visits from the 'Programmed Inspections Spreadsheet'. These are updated weekly by enforcement teams in the Public Protection Division and include monitoring current issues at licensed premises, food premises, late night venues, anti-social behaviour hot-spots, town centre night-time economy areas, etc. This is not an exhaustive list, this type of monitoring site visit could range from checking if a business

premises is open and operational beyond approved hours, to compliance with their licence conditions, to checking the impact of a Temporary Event Notice, to providing a visible uniformed presence in sensitive or alleged ASB hot spots.

- 3.7.8 The presence of the OOHNS team in the Borough has been seen as a positive step, by the Police (Safer Neighbourhood Teams and Licensing Police), by Licensees, and by members of the public, all of whom have commented positively on the reaction time and response that the current service offers to complaints.

3.8 Future Service Provision

- 3.8.1 The current level of service to the public has met the service requirements of the contract specification. The quality of the provision has broadly met the expected KPIs and in March 2024 will have been running for 8 months.
- 3.8.2 As the current contract has the provision to extend for a further 12 months until March 2025 within it, it is intended that this provision will be implemented.
- 3.8.3 This overcomes the market difficulties in the recruitment of qualified staff and provides greater service resilience.

4. IMPACT ON VULNERABLE ADULTS AND CHILDREN

The assessment of statutory nuisance specifically excludes the individual circumstances and vulnerabilities of the complainant as the assessment is based on the reasonableness of the circumstance to an average person. Notwithstanding this prescription in law, the OOHNS benefits all residents who wish to work, concentrate, recover, relax, rest, or sleep, without undue significant disturbance. This does include vulnerable individuals and groups.

5. TRANSFORMATION/POLICY IMPLICATIONS

The recommendations within this report are in line with the current Portfolio Plan for Public Protection and Enforcement, Building an Even Better Bromley, and the Safer Bromley Partnership Strategy.

6. FINANCIAL IMPLICATIONS

The estimated annual cost if the contract is extended for 12 more months is £80,000. There is a funding risk if the MOPAC grant is reduced or stopped in future years. If this were to be the case, the service would incur a pressure of £30,000 per annum. The level of budget provision for LBB's OOHNS would need to be reconsidered.

7. PERSONNEL IMPLICATIONS

None

8. LEGAL IMPLICATIONS

Part III of the Environmental Protection Act 1990 provides that it shall be the duty of every local authority to cause its area to be inspected from time to time to detect any statutory nuisances which ought to be dealt with under the Act, and, where a complaint of a statutory nuisance is made to it by a person living within its area, to take such steps as are reasonably practicable to investigate the complaint.

To fulfil these duties local authorities must have adequately resourced and competent officers available to take appropriate action. While there is no specific legal requirement to

provide an out of hours service, the determination of what constitutes an appropriate level of resource to commit to the noise service is guided by the assessment of local need and an evaluation of staffing, revenue, and operational costs. The assessment as to what is considered reasonably practicable reflects local circumstances, and the size and type of a noise service varies between Local Authorities.

9. PROCUREMENT IMPLICATIONS

None

10. PROPERTY IMPLICATIONS

None

11. CARBON REDUCTION/SOCIAL VALUE IMPLICATIONS

There are neutral environmental and carbon reduction implications from the proposals contained in this report. The OOHNS would not be undertaking any activity at night that they wouldn't normally do in office hours, they are simply doing it at a different time of day when the roads are clearer and journeys smoother, potentially working more efficiently and to a slight environmental benefit. However, when the service moves to the new offices at Churchill Court office space in the 24hr Hub will need to be heated, so the slight environmental benefit of one will cancel out the slight disbenefit of the other.

The social implications are as outlined in para. 4 of this report.

The OOHNS benefits all residents but is of particular benefit to residents who wish to work, concentrate, recover, relax, rest, or sleep, without undue disturbance. The economic implication is that if individuals and households are unable to undertake the above activities, particularly sleep or recover from illness, due to noise disruption, they will be more likely to be over-tired the next day or be absent from work for longer, therefore be less economically efficient.

12. CUSTOMER IMPACT

All residents and businesses in the borough can access this service during its operational hours to report impactful noise and nuisance issues.

13. WARD COUNCILLOR VIEWS

Not applicable

Non-Applicable Headings:	7, 9, 10, 13
Background Documents: (Access via Contact Officer)	None

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Report No.
ES20350

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: PUBLIC PROTECTION AND ENFORCEMENT POLICY
DEVELOPMENT & SCRUTINY COMMITTEE

Date: Wednesday 24 January 2024

Decision Type: Non-Urgent Non-Executive Non-Key

Title: PP&E CONTRACT REGISTER

Contact Officer: Lucy West, Head of Performance Management & Business Support
Tel: 020 8461 7726 E-mail: Lucy.West@bromley.gov.uk

Chief Officer: Director of Environment and Public Protection

Ward: (All Wards);

1. Reason for decision/report and options

- 1.1 This report presents an extract from November 2023's Contracts Register of contracts with a whole life value of £50k or higher, for detailed scrutiny by PDS Committee – all PDS committees will receive a similar report each contract reporting cycle, based on data as at 3rd November 2023 and presented to ER&C PDS on 27th November 2023.
- 1.2 A simple Part 1 report is provided every quarter as an Information item. A full report is provided twice a year (May and November) including a detailed Part 2 report which includes a commentary and RAG (Red, Amber and Green) rating on each relevant contract to inform Members of any issues or developments. The full report has not been presented for this November cycle due to migration of the servers for the Contracts Database. The next full report will be May 2023.
-

2. **RECOMMENDATION(S)**

That the Public Protection and Enforcement PDS Committee:

- 2.1 Reviews and comments on the Contracts Register as at 3rd November 2023.

Impact on Vulnerable Adults and Children

1. Summary of Impact: The appended Contracts Register covers services which may be universal or targeted. Addressing the impact of service provision on vulnerable adults and children is a matter for the relevant procurement strategies, contracts award and monitoring reports, and service delivery rather than this report.
-

Transformation Policy

1. Policy Status: Not Applicable:
 2. Making Bromley Even Better Priority (*delete as appropriate*):
 - (1) For children and young people to grow up, thrive and have the best life chances in families who flourish and are happy to call Bromley home.
 - (2) For adults and older people to enjoy fulfilled and successful lives in Bromley, ageing well, retaining independence and making choices.
 - (3) For people to make their homes in Bromley and for business, enterprise and the third sector to prosper.
 - (4) For residents to live responsibly and prosper in a safe, clean and green environment great for today and a sustainable future.
 - (5) To manage our resources well, providing value for money, and efficient and effective services for Bromley's residents.
-

Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Public Protection and Enforcement Portfolio
 4. Total current budget for this head: £4.2m
 5. Source of funding: Existing controllable revenue budget 2023/24
-

Personnel

1. Number of staff (*current and additional*): 47.3 FTE
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Statutory Requirement:
 2. Call-in: Not Applicable:
-

Procurement

1. Summary of Procurement Implications: Improves the Council's approach to contract management
-

Property

1. Summary of Property Implications: Not Applicable
-

Carbon Reduction and Social Value

1. Summary of Carbon Reduction/Sustainability Implications: Not Applicable
-

Impact on the Local Economy

1. Summary of Local Economy Implications: Not Applicable
-

Impact on Health and Wellbeing

1. Summary of Health and Wellbeing Implications: Not Applicable
-

Customer Impact

1. Estimated number of users or customers (*current and projected*): Not Applicable
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

Contracts Register Background

- 3.1 The Contracts Database is fully utilised by all Contract Managers across the Council as part of their Contract Management responsibilities, which includes the updating the information recorded on the database. The Register is generated from the Contracts Database which is administered by Corporate Procurement and populated by the relevant service managers (Contract Owners) and approved by their managers (Contract Approvers).
- 3.2 As a Commissioning Council, this information is vital to facilitate a full understanding of the Council's procurement activity and the Contracts Registers is a key tool used by Contract Managers as part of their daily contract responsibilities. The Contract Registers are reviewed by the Procurement Board, Chief Officers and the Corporate Leadership Team.
- 3.3 The Contracts Register is produced four times a year ((with a full report every other quarter) for members and is a 'snapshot' at the time of each report – though the CDB itself is always 'live'. The quarterly reporting cycle is based on the Executive, Resources and Contracts PDS timetable with reports for each Portfolio prepared and distributed at the same time. There may be a timelag between the quarterly reporting cycle and the next available date of the relevant Policy, Development and Scrutiny Committee for each Portfolio. Report authors for each Portfolio have the opportunity to provide updates on any contracts through the accompanying Part 2 report.
- 3.4 Each PDS committee is expected to undertake detailed scrutiny of its contracts – including scrutinising suppliers – and hold the Portfolio Holder to account on service quality and procurement arrangements.

Contract Register Summary

- 3.5 The Council has 246 active contracts across all Portfolios as of 3rd November for the November reporting cycle as set out in Appendix 1.
- 3.6 The summary for the Public and Protection Portfolio is as follows:

Item	Category	May 2023	September 2023	November 2023
Contracts (>£50k TCV)	All Portfolios	231	235	246
Flagged as a concern	All Portfolios	2	2	0
Portfolio	Executive, Resources and Contracts	79	76	77
	Adult Care and Health	47	48	51
	Environment and Community Services	22	23	23
	Children, Education and Families	40	39	40
	Renewal and Recreation and Housing	35	40	46
	Public Protection and Enforcement	8	9	9
Risk Index	Higher Risk	69	84	74
	Lower Risk	162	151	172

4. IMPACT ON VULNERABLE ADULTS AND CHILDREN

The Corporate Contracts Register covers all Council services: both those used universally by residents and those specifically directed towards vulnerable adults and children. Addressing the impact of service provision on the vulnerable is a matter for the relevant procurement strategies, contracts, and delivery of specific services rather than this summary register.

5. TRANSFORMATION/POLICY IMPLICATIONS

The Council's renewed ambition is set out in [Making Bromley Even Better 2021 - 2031](#) and the Contracts Database (and Contract Registers) help in delivering the aims (especially in delivering Ambition Five – Resources & Efficiencies). For Ambition Five, this activity specifically helps by supporting 'robust and active contract management'.

6. FINANCIAL IMPLICATIONS

The Contracts Database and Contract Registers are not primarily financial tools – the Council has other systems and reports for this purpose such as the Budget Monitoring reports. However, the CDB and Registers do contain financial information both in terms of contract dates and values and also budgets and spend for the current year.

7. PERSONNEL IMPLICATIONS

There are no direct personnel implications but the Contracts Database is useful in identifying those officers directly involved in managing the Council's contracts.

8. LEGAL IMPLICATIONS

8.1 There are no direct legal implications but the Contracts Database does identify those contracts which have a statutory basis and also those laws which should be complied with in delivering the contracted services.

8.2 A list of the Council's active contracts may be found on Bromley.gov.uk to aid transparency (this data is updated after each ER&C PDS meeting).

Non-Applicable Sections:	None
Background Documents: (Access via Contact Officer)	<ul style="list-style-type: none">• Appendix 1 – Key Data (All Portfolios)• Appendix 2 - Contracts Database Background information• Appendix 3 – Contracts Database Extract PART 1

9. PROCUREMENT IMPLICATIONS

Most of the Council's (£50k plus) procurement spend is now captured by the Contracts Database. The database will help in ensuring that procurement activity is undertaken in a timely manner, that Contract Procedure Rules are followed and that Members are able to scrutinise procurement activity in a regular and systematic manner.

10. PROPERTY IMPLICATIONS

There are no direct property implications.

11. CARBON REDUCTION/SOCIAL VALUE IMPLICATIONS

There are no direct carbon reduction/social value implications.

12. IMPACT ON THE LOCAL ECONOMY

There are no direct impacts on the local economy.

13. IMPACT ON HEALTH AND WELLBEING

There are no direct impacts on health and wellbeing.

14. CUSTOMER IMPACT

There are no direct impacts on customers.

15. WARD COUNCILLOR VIEWS

There are no direct Ward Councillor views.

Appendix 2 - Contracts Register Key and Background Information

Contract Register Key

1.1 A key to understanding the Corporate Contracts Register is set out in the table below.

Register Category	Explanation
Risk Index	Colour-Ranking system reflecting eight automatically scored and weighted criteria providing a score (out of 100) reflecting the contract's intrinsic risk – reported as either Higher Risk or Lower Risk
Contract ID	Unique reference used in contract authorisations
Owner	Manager/commissioner with day-to-day budgetary / service provision responsibility
Approver	Contract Owner's manager, responsible for approving data quality
Contract Title	Commonly used or formal title of service / contract
Supplier	Main contractor or supplier responsible for service provision
Portfolio	Relevant Portfolio for receiving procurement strategy, contract award, contract monitoring and budget monitoring reports
Total Contract Value	The contract's value from commencement to expiry of formally approved period (excludes any extensions yet to be formally approved)
Original Annual Value	Value of the contract its first year (which may be difference from the annual value in subsequent years, due to start-up costs etc.)
Procurement Status (twice a year)	<p>For all contracts automatically ranked by the Database as approaching their end date, a manual RAG rating is assigned by the Assistant Director Governance & Contracts to reflect the status of the contract. The RAG ratings are as follows:</p> <p>Red – there are potential issues with the contract or the timescales are tight and it requires close monitoring.</p> <p>Amber – appropriate procurement action is either in progress or should be commencing shortly.</p> <p>Green – appropriate procurement action has been successfully taken or there is still sufficient time to commence and complete a procurement action.</p>
Start & End Dates	Approved contract start date and end date (excluding any extension which has yet to be authorised)
Months duration	Contract term in months
Commentary	<p>Contract Owners provide a comment –where contracts approach their end date. Corporate Procurement may add an additional comment for Members' consideration</p> <p><i>The Commentary only appears in the 'Part 2' Contracts Register</i></p>
Capital	Most of the Council's contracts are revenue-funded. Capital-funded contracts are separately identified (and listed at the foot of the Contracts Register) because different reporting / accounting rules apply

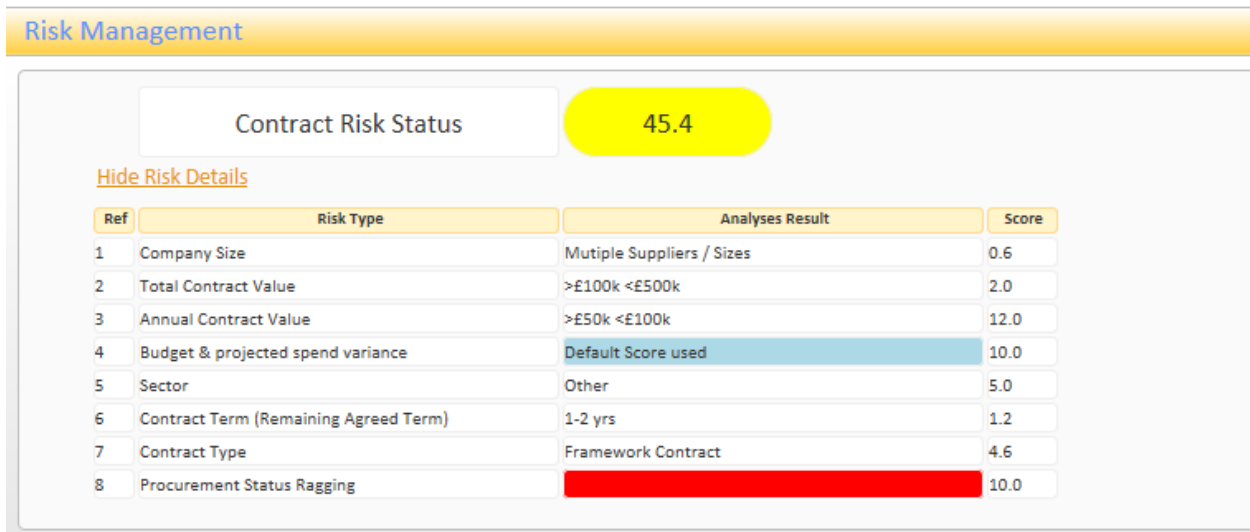
Contract Register Order

1.2 The Contracts Register is ordered by Contract Value. Capital contracts appear at the foot of the Register and 'contracts of concern' (to Corporate Procurement) are flagged at the top.

Risk Index

1.3 The Risk Index is designed to focus attention on contracts presenting the most significant risks to the Council. Risk needs to be controlled to an acceptable level (our risk appetite) rather than entirely eliminated and so the issue is how best to assess and mitigate contract risk. Contract

risk is assessed (in the CDB) according to eight separate factors and scored and weighted to produce a Risk Index figure (out of 100). The Risk Index is reported as either 'Higher Risk' or 'Lower Risk'.



Procurement Status

- 1.4 The Database will highlight contracts approaching their end date through a combination of the Total Contract Value and number of months to expiry . For all contracts highlighted by the Database as potentially requiring action soon, a commentary is provided on the status of the contract and a manual RAG rating is assigned.

Report No.
ES20352

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: PUBLIC PROTECTION AND ENFORCEMENT POLICY
DEVELOPMENT & SCRUTINY COMMITTEE

Date: Wednesday 24 January 2024

Decision Type: Non-Urgent Non-Executive Non-Key

Title: PP&E RISK REGISTER

Contact Officer: Lucy West, Head of Performance Management & Business Support
Tel: 020 8461 7726 E-mail: Lucy.West@bromley.gov.uk

Chief Officer: Director of Environment and Public Protection

Ward: (All Wards);

1. Reason for decision/report and options

- 1.1 This report presents the revised Public Protection and Enforcement Risk Register for detailed scrutiny by the PDS Committee.
- 1.2 This appended Risk Register also forms part of the Annual Governance Statement evidence-base and has been reviewed by: E&PP DMT, Corporate Risk Management Group; and Audit Sub-Committee.

2. **RECOMMENDATION(S)**

That the Public Protection and Enforcement PDS Committee reviews and comments on the appended Risk Register. It should be noted that each risk has been highlighted as being relevant to one committee only (and therefore should be discussed at the relevant meeting).

Impact on Vulnerable Adults and Children

1. Summary of Impact: The appended Risk Register covers services provided by the E&PP Department and some borough-wide risks. Addressing the impact of service provision on vulnerable adults and children is a matter for the relevant procurement strategies, contracts and service delivery rather than this high-level Risk Register report.
-

Transformation Policy

1. Policy Status: Not Applicable
 2. Making Bromley Even Better Priority (*delete as appropriate*):
 - (1) For children and young people to grow up, thrive and have the best life chances in families who flourish and are happy to call Bromley home.
 - (2) For adults and older people to enjoy fulfilled and successful lives in Bromley, ageing well, retaining independence and making choices.
 - (3) For people to make their homes in Bromley and for business, enterprise and the third sector to prosper.
 - (4) For residents to live responsibly and prosper in a safe, clean and green environment great for today and a sustainable future.
 - (5) To manage our resources well, providing value for money, and efficient and effective services for Bromley's residents.
-

Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Public Protection and Enforcement Portfolio
 4. Total current budget for this head: £4.2m
 5. Source of funding: Existing controllable revenue budget 2023/24
-

Personnel

1. Number of staff (*current and additional*): 47.3 FTE
 2. If from existing staff resources, number of staff hours: Not Applicable
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Not Applicable:
-

Procurement

1. Summary of Procurement Implications: Risk management contributes to contract management and good governance.
-

Property

1. Summary of Property Implications: Not Applicable.
-

Carbon Reduction and Social Value

1. Summary of Carbon Reduction/Sustainability Implications: Not Applicable.
-

Impact on the Local Economy

1. Summary of Local Economy Implications: Not Applicable.
-

Impact on Health and Wellbeing

1. Summary of Health and Wellbeing Implications: Not Applicable.
-

Customer Impact

1. Estimated number of users or customers (*current and projected*): Not Applicable.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable.

3. COMMENTARY

- 3.1 The Council's aims are set out in [Making Bromley Even Better Corporate Strategy](#) and the Portfolio Plans, and a risk can be defined as anything which could negatively affect the associated outcomes. Some level of risk will be associated with any service provision: the question is how best to manage that risk down to an acceptable level? (this is known as our 'risk appetite')
- 3.2 It follows that the Council should be able to clearly and regularly detail the main departmental risks and related mitigation measures to ensure a) that desired outcomes are achieved and b) to allow for Member scrutiny – the purpose of this report.
- 3.3 Although the appended E&PP Risk Register is comprehensive, departmental risk management activity is certainly not exclusive to this report. For instance:
- major programmes and services will have associated Risk Registers (such registers are reviewed by the relevant Programme / Service Boards);
 - financial risk is addressed in each Portfolio's Budget Monitoring Reports and, more generally, in the Council's Annual Financial Strategy Report;
 - audit risk is captured through the Audit Programme's planned and investigative activity and associated reports and management action requirements;
 - contract risk forms part of the Contracts Database (all contracts are now quantified and ranked according to the risk presented to the Council). The new Environmental Services Contract, therefore, appears both in this Risk Register and the Corporate Contracts Register, due to its size and complexity.
- 3.4 In 2016/17 Zurich Municipal (the Council's insurer) undertook a 'check and challenge' review (involving all management teams) of the Council's general approach and the individual risks. This resulted a new-style of register and a greater consistency of approach across the Council. Zurich attended during 2018/19 to repeat this exercise with all E&PP risk owners.
- 3.5 It was agreed that Risk Registers should be presented to each Departmental Management Team, the relevant PDS committee, and Audit Sub-Committee (now Audit and Risk Management Committee) twice a year (minimum) to allow activity to be scrutinised in a regular and systematic manner. Individual risks should naturally be reviewed (by Risk Owners) at a frequency proportionate to the risk presented.
- 3.6 In addition to its use for management and reporting purposes, the Risk Register also forms part of E&PP's evidence-base for contributing to the Council's Annual Governance Statement (which, itself, forms part of the Council's end-of-year management procedures).
- 3.7 Risks from all three departments are considered at the (officer) Corporate Risk Management Group (CRMG), which reviewed all the Risk Registers when it last met on 11th December 2023.
- 3.8 At the time of writing, the Council has 126 individual risks (111 departmental plus 15, high-level, Corporate Risks (covering key risks which apply to the Council as a whole).
- 3.9 E&PP Department currently has 24 risks (~19% of the Council's total). The PP&E Portfolio currently has 16 risks.
- 3.10 The PP&E Risk Register Matrix is summarised in the appendix. Each risk is scored using a combination of the 'likelihood' (definite to remote) and 'impact' (insignificant to catastrophic) to produce a 'gross rating' (prior to controls) and 'net rating' (post management controls).

- 3.11 The risks (including causes and effects) are described in more detail in the appended Risk Register. Each risk is assigned a category (Compliance & Regulation, Finance, Service Delivery, Reputation and Health & Safety) and scored – using a combination of the ‘likelihood’ and ‘impact’ both being assessed on a scale of 1-5 – to produce a gross risk score.
- 3.12 Current controls designed to mitigate the risk are also listed and these, in turn, generally result in a (lower) current risk score. Finally, additional actions are listed for the Risk Owner to consider to further reduce the level of risk (commensurate with their risk appetite). Risk Ownership will be regularly reviewed and adjusted in light of any changes to the LBB Corporate Leadership Team structure.
- 3.13 The PP&E Risk Register was presented at the November 2023 Committee. Key changes to the register since then are as follows:

- **Score Changes:**

- The scores have changed for the Out of Hours Noise Service Risk (Risk 8). The Gross Risk and Current Risk Rating is 4, which is Green. The likelihood has a score of 1 and the impact a score of 4. Previously at the November 2023 committee the Gross Rating was 16 (likelihood 4 and impact 4) and the Current Risk Rating was 8 (likelihood 2 and impact 4). A service delivery report will be presented at the January PP&E PDS meeting to review the Contract currently in place deliver the service.

- **Current Red Risk Ratings:**

- Risk 14 (Coroners Service) has a Current Risk Rating of 20, which is red. The increased costs for Coroners Service is due to the additional estimated costs due to additional high risk post mortems resultant of COVID, and further requested changes to the service that fall outside of the memorandum of understanding. The Director of Environment and Public Protection has challenged the appropriateness of the required spend for this service to mitigate the risk.

- **Gross Red Risk Ratings:**

- Risk 15 (Dysfunctionality of the Uniform Information Management System) has a Gross Risk Rating of 20 which is red. A new case management system has been resourced and the onboarding of the system is underway and on course to be fully implemented in September 2024. Hence the current risk rating of 12, which is amber after mitigation.

- **Addition of New Risks:** There have been no additional risks to the register.

- **Removal of Risks:** There have been no risks removed from the register.

4. IMPACT ON VULNERABLE ADULTS AND CHILDREN

- 4.1 The appended Risk Register covers environmental services, which tend to be universal in nature, rather than being specifically directed towards vulnerable adults and children.

5. TRANSFORMATION/POLICY IMPLICATIONS

The Council’s renewed policy ambition for the borough is set out in [Making Bromley Even Better Corporate Strategy](#) and the various Portfolio Plans. Risk Registers help to deliver these policy aims by identifying issues which could impact on ‘ensuring good contract management to ensure value-for-money and quality services’ and putting in place mitigation measures to reduce risk and help deliver the policy aims and objectives.

6. FINANCIAL IMPLICATIONS

There are no direct financial implications arising from this report, however the Risk Register does identify areas that could have financial risks.

7. PERSONNEL IMPLICATIONS

There are no direct personnel implications, but the Risk Register does identify service areas where recruitment and capacity present challenges (e.g. Staff Resourcing and Capability).

8. LEGAL IMPLICATIONS

There are no direct legal implications, but the Risk Register does identify some regulatory and legal issues: e.g. compliance with Health & Safety law and Industrial Action.

Non-Applicable Sections:	None
Background Documents: (Access via Contact Officer)	None

9. PROCUREMENT IMPLICATIONS

Contract and hence procurement risk is mainly captured in the Contracts Database and Contracts Register Report rather than this Risk Register Report.

10. PROPERTY IMPLICATIONS

There are no direct property implications, but the Risk Register does identify service areas where Property present challenges.

11. CARBON REDUCTION/SOCIAL VALUE IMPLICATIONS

There are no direct carbon reduction/social value implications, but the Risk Register does identify service areas where carbon reduction and social values are reviewed (e.g. Climate Change).

12. IMPACT ON THE LOCAL ECONOMY

There are no direct impacts on the local economy.

13. IMPACT ON HEALTH AND WELLBEING

There are no direct impacts on health and wellbeing.

14. CUSTOMER IMPACT

There are no direct customer impacts.

15. WARD COUNCILLOR VIEWS

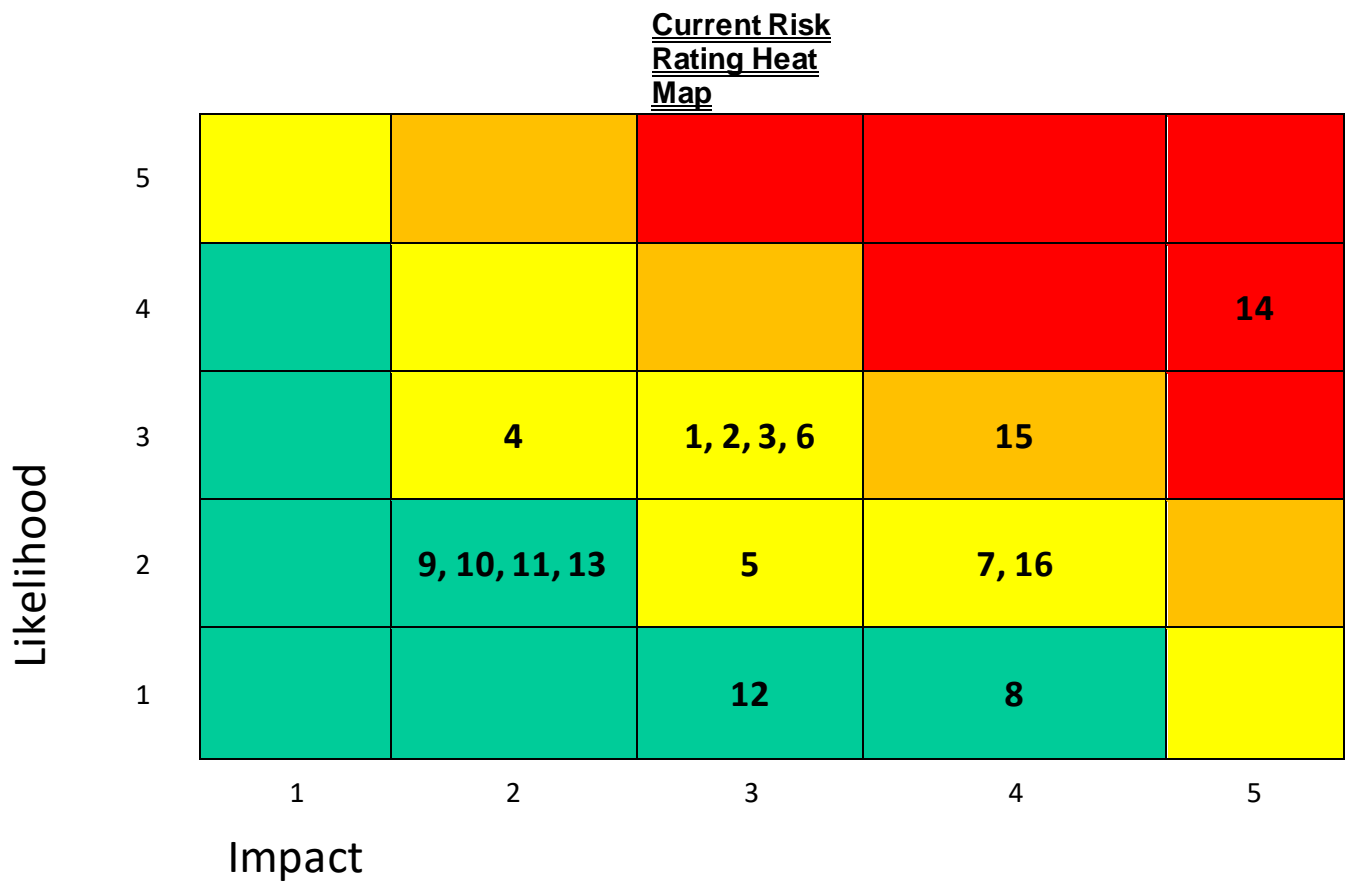
There are no direct Ward Councillor views.

Appendix 1: Heat Map and Risk Matrix

Risk Matrix

Risk No.	Risk Ref	Risk Description	Gross Risk Rating	Current Risk Rating
1	1	Emergency Response	12	9
2	2	Central Depot Access	12	9
3	4	Business Continuity Arrangements	12	9
4	14	Income Variation (Highways and Parking)	9	6
5	18	Town Centre Markets	12	6
6	20	Staff Resourcing and Capability	12	9
7	22	Climate Change	12	8
8	29	Out of Hours Noise Service	4	4
9	30	Integrated Offender Management post:	9	4
10	31	Community Impact Day Co-ordinator post:	9	4
11	32	Serious Youth Violence & Gangs Officer post	9	4
12	33	The provision of 24/7 CCTV Monitoring	12	3
13	34	Loss of Income from Licensed Premises Fees	6	4
14	37	Increased Costs for Coroners Service	20	20
15	39	Dysfunctionality of Uniform Information Management System	20	12
16	42	Health & Safety (PP&E)	12	8

Public Protection and Enforcement (PP&E) Risk Register



Report No.
CSD24012

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: PUBLIC PROTECTION AND ENFORCEMENT POLICY
DEVELOPMENT & SCRUTINY COMMITTEE

Date: 24th January 2024

Decision Type: Non-Urgent Non-Executive Non-Key

Title: WORK PROGRAMME

Contact Officer: Stephen Wood, Democratic Services Officer
Tel: 020 8313 4316 E-mail: Stephen.Wood@bromley.gov.uk

Chief Officer: Tasnim Shawkat, Director of Corporate Services and Governance

Ward: (All Wards)

1. Reason for report

- 1.1 Members of the Committee are asked to review the Work Programme and make suggestions for any modifications to the Work Programme as may be considered appropriate.
- 1.2 The Committee should note that the Work Programme is fluid and subject to change.
- 1.3 The detailed work programme for the next municipal year will be subject to discussions between the AD for Public Protection, Chairman, Portfolio Holder and relevant officers.

2. **RECOMMENDATION(S)**

(1) That the Committee notes the Work Programme.

(2) That committee members and officers comment on any matters that they think should be considered on the Work Programme going forward, so that the Work Programme can be modified and developed.

Impact on Vulnerable Adults and Children

1. Summary of Impact: Some of the matters considered by the PP&E PDS Committee may have an impact on vulnerable adults and children
-

Corporate Policy

1. Policy Status: Existing Policy:
 2. MBEB Priority: Excellent Council Safe Bromley
-

Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £366k
 5. Source of funding: Revenue Budget
-

Personnel

1. Number of staff Six full time staff.
 2. If from existing staff resources, number of staff hours: About an hour per meeting
-

Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: This report does not involve and Executive Decision
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is primarily for the benefit of the PP&E PDS Committee Members and Co-opted Members and relevant officers.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Forward Programme

- 3.1 The table at **Appendix 1** sets out the Public Protection and Enforcement PDS Committee Forward Work Programme. The Committee is invited to comment on the schedule and to propose any changes it considers appropriate. The Committee is also invited to make suggestions with regard to Member visits.
- 3.2 Other reports may come into the Programme - schemes may be brought forward or there may be references from other Committees, the Portfolio Holder or the Executive.
- 3.3 Consideration may need to be applied to the convening of a meeting to discuss the future development of the Work Programme for 2024/2025 with the Chairman and officers.

Background Documents:	Minutes of the previous meeting. Previous Work Programme Report The Public Protection and Enforcement Portfolio Plan
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PUBLIC PROTECTION AND ENFORCEMENT PDS---24th January 2024
Matters Arising
Portfolio Holder Update
PPE Performance Overview report
Draft Budget
Contracts Register Report
Public Protection Risk Register Update
SBP Member Update
Update on progress with the provision of OOH Noise Services
Work Programme
PUBLIC PROTECTION AND ENFORCEMENT PDS---19th March 2024
Matters Arising
Portfolio Holder Update
Public Protection Portfolio Plan
BYC Annual Presentation
Update on Resilience and Business Continuity
PPE Performance Overview
Budget Monitoring
Contracts Register Report
Public Protection Risk Register
SBP Member Update
Update from Bromley and Lewisham Probation Delivery Unit
Work Programme
PUBLIC PROTECTION AND ENFORCEMENT PDS--- 20th June 2024
PUBLIC PROTECTION AND ENFORCEMENT PDS--- 20th June 2024
Matters Arising
Portfolio Holder Update
PPE Performance Overview
Budget Monitoring
Contracts Register Report
Public Protection Risk Register
SBP Member Update
Work Programme
PUBLIC PROTECTION AND ENFORCEMENT PDS--- 17th September 2024
PUBLIC PROTECTION AND ENFORCEMENT PDS--- 17th September 2024
Matters Arising
Portfolio Holder Update
PPE Performance Overview
Budget Monitoring
Contracts Register Report
Public Protection Risk Register
SBP Member Update
Work Programme

PUBLIC PROTECTION AND ENFORCEMENT PDS--- 13th November 2024
Matters Arising
Portfolio Holder Update
PPE Performance Overview
Budget Monitoring
Contracts Register Report
Public Protection Risk Register
SBP Member Update
Work Programme
PUBLIC PROTECTION AND ENFORCEMENT PDS--- 5th February 2025
Matters Arising
Portfolio Holder Update
PPE Performance Overview
Budget Monitoring
Contracts Register Report
Public Protection Risk Register
SBP Member Update
Work Programme
PUBLIC PROTECTION AND ENFORCEMENT PDS---20th March 2025
Matters Arising
Portfolio Holder Update
PPE Performance Overview
Budget Monitoring
Contracts Register Report
Public Protection Risk Register
SBP Member Update
Work Programme
POSSIBLE FUTURE PRESENTATIONS and AGENDA ITEMS
Report on LBB's contract with the Coroner.
Update from London Fire Brigade
POSSIBLE FUTURE VISITS
Bethlem Hospital

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